

**SANTA CLARA ELEMENTARY SCHOOL DISTRICT  
BOARD OF EDUCATION  
20030 E. TELEGRAPH ROAD  
SANTA PAULA, CA. 93060**

**OFFICIAL AGENDA  
REGULAR BOARD MEETING  
October 21, 2020  
3:00 p.m.  
Santa Clara Schoolhouse  
Zoom Meeting**

**I. Preliminary**

**A. Call to Order**

**B. Flag Salute**

**C. Roll Call**

**Board: President: Lynne Peterson**

**Clerk: Deann Hobson**

**Member: Jason Duque**

**CBO: Tami Peterson**

**Teacher/Principal: Kari Skidmore**

**D. Introductions**

**E. Emergency Additions to the Agenda**

**F. Approval of Agenda**

**II. Public Hearing**

**III. Information Items**

**A. Other Parties Desiring to Address the Board**

Individuals wishing to address the Board on non-agenda items may request permission from the Board President to speak on non-agenda items. When the board opens discussion to the public on any individual item, members of the audience are welcome to address the board on this item. Please identify yourself when recognized. Three (3) minutes are allotted to each speaker. A maximum of twenty (20) minutes may be allotted to each subject. No oral presentation shall include charges or complaints against any employee of the district, regardless of whether or not the employee is identified in the presentation by name or by another reference, which tends to identify. Charges or complaints of any employee of the district shall be made in writing to the Superintendent or Designee or President of the Board of Trustees. Persons with disabilities requiring special accommodations should contact the school's office prior to the meeting.

**B. Board Members Unscheduled Items**

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.

**C. Correspondence**

**1. VCOE**—In accordance with Ed. Code Section 42127, the VCOE has reviewed the adopted budget of Santa Clara Elementary School District for fiscal year 2020-21. The County Superintendent of Schools has approved the 2020-21 adopted budget based on their review dated 9/15/20.

**D. CBO Report**

**E. Classroom Visitation**

**F. Principal's Report**

**1. William's Quarterly Report**—The quarterly report was submitted for October 2020. No complaints were filed during the quarter.

2. **PTO/SSC Report**—The agendas/minutes are included for the Board’s review.
  3. **Parent letters**—The principal letters are included for the Board’s review.
- G. **Enrollment**--There are 55 students enrolled for the 2020-21 school year; 15 K-1<sup>st</sup>, 18 2<sup>nd</sup>-3<sup>rd</sup>, and 22 4<sup>th</sup>-6<sup>th</sup>.
- H. **Calendar**
1. **November Calendar**

#### IV. Action Items

##### A. Approval of Consent Agenda

Agenda items presented in this section compose the consent agenda and unless removed by the request of a Board member will be approved by the Board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. **Minutes of September 23, 2020 regular meeting and September 24, 2020 special meeting**
2. **Finance and Purchasing**  
**2.1 Monthly Board Report**

##### B. Old Business

1. **VRSD**—Board will discuss the Toland Optimization Plan. **Recommend discussion.**
2. **Appointment of S.C. Governing Board Member**—There are an insufficient number of candidates for the November 3, 2020 election to fill the seat on the Santa Clara Elementary School District Governing Board. As a result, the Santa Clara Board will complete the process of filling this vacancy by “appointing in lieu of election”. The Santa Clara Elementary School District posted the “Notice of Intention to Appoint School Board Trustee” in the Ventura County Star and on the district website at [www.santaclaraesd.org](http://www.santaclaraesd.org). Applications received will be considered by Board and the appointment will be made at the regular Board Meeting on October 21, 2020. **Recommend approval.**
3. **County of Ventura & School Districts Shelter Agreement**—The County of Ventura and the Ventura County Office of Education have developed an agreement that will facilitate the use of school facilities during an emergency. The agreement has been vetted through County of Ventura County Counsel and Risk Management as well as VCOE respectively. **Recommend discussion/approval.**
4. **SCESD Distance Learning/Reopening Plan**—Board will discuss the Distance Learning and Reopening Plan for Santa Clara, including stakeholder input as gathered from staff/parent surveys and from Staff/PTO/SSC Meetings. **Recommend discussion/approval.**

##### C. New Business

1. **Ventura County SELPA Local Plan**—<https://www.vcselpa.org/Home/Revised-Local-Plan>--During the 2020-2021 school year, all member districts within the Ventura County SELPA will obtain approval within their own governing board/district and the final submission will be made to the California Department of Education (CDE) by June 30, 2021. Pending final submission to CDE, the Ventura County SELPA Local Plan will serve as an interim plan for all member districts. **Recommend discussion/approval.**
3. **2020-21 Santa Clara Elementary Certificated and Classified Salary Schedules**--Salary schedules will be posted on the SC website at [www.santaclaraesd.org](http://www.santaclaraesd.org) **Recommend approval.**

##### D. Resolutions

**1. Resolution #20-21-03 National Red Ribbon Week**—Santa Clara will observe the week of 10/26/20-10/30/20 by encouraging all citizenry in celebrating healthy choices and positive models for living drug free. **Recommend approval.**

**2. Resolution #20-21-04 Character Education Month**—Santa Clara will recognize October as Character Education Month by providing a comprehensive curriculum that promotes a common core of personal and social values as the basis of good character. **Recommend approval.**

**E. Personnel**

1. **PAR**—Long Term Substitute Position for the 4<sup>th</sup>-6<sup>th</sup> class. **Recommend approval.**
2. **PAR**—Music Position/Enrichment Tutor change in position. **Recommend approval.**

**V. Adjourn to Executive Session**

**In accordance with the posted agenda, the Board might wish to adjourn to closed session during the course of the meeting to consider the topics indicated below:**

**\*Personnel (Govt. Code Section 54957)**

**\*Collective Bargaining (Govt. Code Section 3549.1)**

**\*Discipline (Ed. Code Sections 35146 and 48918(c))**

**\*Litigation (Govt. Code 54956.9)**

**\*Real Property (Govt. Code Section 54956.8)**

**Teacher/Principal, Kari Skidmore, requests that the Board adjourn to closed session to consider matters of Litigation (Govt. Code 54956.9).**

**VI. Return From Executive Session**

**VII. Advance Planning**

**A. Suggested Agenda Items**  
**1. 1<sup>st</sup> Interim**

**B. Future Meeting Dates**  
**The next regular meeting is scheduled November 18, 2020 at 3:00 p.m.**

**VIII. Adjournment**

