

**SANTA CLARA ELEMENTARY SCHOOL DISTRICT
BOARD OF EDUCATION
20030 E. TELEGRAPH ROAD
SANTA PAULA, CA. 93060**

**OFFICIAL AGENDA
REGULAR BOARD MEETING**

January 17, 2024

3:00 p.m.

Santa Clara Schoolhouse

I. Preliminary

- A. Call to Order**
- B. Flag Salute**
- C. Roll Call**

**Board: President: Deann Hobson
Clerk: Lynne Peterson
Member: Jason Duque**

**CBO: Tami Peterson
Teacher/Principal: Kari Skidmore**

- D. Introductions**
- E. Emergency Additions to the Agenda**
- F. Approval of Agenda**
- G. Public Lottery for 2024-25 enrollment**

II. Public Hearing

III. Information Items

A. Other Parties Desiring to Address the Board

Individuals wishing to address the Board on non-agenda items may request permission from the Board President to speak on non-agenda items. When the board opens discussion to the public on any individual item, members of the audience are welcome to address the board on this item. Please identify yourself when recognized. Three (3) minutes are allotted to each speaker. A maximum of twenty (20) minutes may be allotted to each subject. No oral presentation shall include charges or complaints against any employee of the district, regardless of whether or not the employee is identified in the presentation by name or by another reference, which tends to identify. Charges or complaints of any employee of the district shall be made in writing to the Superintendent or Designee or President of the Board of Trustees. Persons with disabilities requiring special accommodations should contact the school's office prior to the meeting.

B. Board Members Unscheduled Items

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.

C. Correspondence

1. **Ventura Office of Education**—Letter received January 9, 2024, stating that VCOE has reviewed the first interim report for Santa Clara Elementary for the period ending October 31, 2023, in accordance with Education Code 42131. Based upon the review of the first interim report, VCOE agrees with the district's positive certification.

D. Classroom Visitation

E. CBO Report

F. Principal's Report

1. **Williams Uniform Complaint**—The quarterly report was submitted to the VCOE in January 2024, as per Ed. Code 35186. No complaints were filed during the quarter.
2. **PTO/SSC**—The agenda/minutes are included for the Board's review.
3. **Parent letters**—The principal letters that have been sent to date are included.

- G. **Enrollment-- Enrollment--There are 53 students enrolled for the 2023-24 school year; 15 K-1st, 15 2nd-3rd, and 23 4th-6th.**

- H. **Calendar**
 - 1. **February 2024 Calendar**

IV. Action Items

- A. **Approval of Consent Agenda**

Agenda items presented in this section compose the consent agenda and unless removed by the request of a Board member will be approved by the Board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

 - 1. **Minutes of December 20, 2023 regular meeting**
 - 2. **Finance and Purchasing**
 - 2.1 **Monthly Board Report**
 - 2.2 **Check Register**
- B. **Old Business**
- C. **New Business**
 - 1. **School Accountability Report Card (SARC)**—The SARC was prepared by Teacher/Principal, Kari Skidmore, including data from the 2022-23 school year and published in the 2023-24 school year as required by CA state law and federal NCLB requirements. The SARC is available upon request in our school office and will be posted on our website at www.santaclaraesd.org. **Recommend discussion/approval.**
- D. **Resolutions**
- E. **Personnel**
 - 1. **PAR-Music Instructor-Classified Position Termination. Recommend discussion/approval.**
 - 2. **PAR-Music Instructor-Certificated Position-4 hours per day/2 days per week. Recommend discussion/approval.**

V. Adjourn to Executive Session

In accordance with the posted agenda, the Board might wish to adjourn to closed session during the course of the meeting to consider the topics indicated below:

***Personnel (Govt. Code Section 54957)**

***Collective Bargaining (Govt. Code Section 3549.1)**

***Discipline (Ed. Code Sections 35146 and 48918(c))**

***Litigation (Govt. Code 54956.9)**

***Real Property (Govt. Code Section 54956.8)**

VI. Return From Executive Session

VII. Advance Planning

- A. **Suggested Agenda Items**
 - 1. **Second Interim**
- B. **Future Meeting Dates**

The next regular meeting is scheduled for February 21, 2024.

VIII. Adjournment