

**SANTA CLARA ELEMENTARY SCHOOL DISTRICT
BOARD OF EDUCATION
20030 E. TELEGRAPH ROAD
SANTA PAULA, CA. 93060**

**OFFICIAL AGENDA
REGULAR BOARD MEETING
October 18, 2023
3:00 p.m.
Santa Clara Schoolhouse**

I. Preliminary

- A. Call to Order**
- B. Flag Salute**
- C. Roll Call**

**Board: President: Deann Hobson
Clerk: Lynne Peterson
Member: Jason Duque**

**CBO: Tami Peterson
Teacher/Principal: Kari Skidmore**

- D. Introductions**
- E. Emergency Additions to the Agenda**
- F. Approval of Agenda**

II. Public Hearing

III. Information Items

A. Other Parties Desiring to Address the Board

Individuals wishing to address the Board on non-agenda items may request permission from the Board President to speak on non-agenda items. When the board opens discussion to the public on any individual item, members of the audience are welcome to address the board on this item. Please identify yourself when recognized. Three (3) minutes are allotted to each speaker. A maximum of twenty (20) minutes may be allotted to each subject. No oral presentation shall include charges or complaints against any employee of the district, regardless of whether or not the employee is identified in the presentation by name or by another reference, which tends to identify. Charges or complaints of any employee of the district shall be made in writing to the Superintendent or Designee or President of the Board of Trustees. Persons with disabilities requiring special accommodations should contact the school's office prior to the meeting.

B. Board Members Unscheduled Items

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.

C. Correspondence

1. VCOE—The Ventura County Office of Education has reviewed and approved the 2023-24 Adopted Budget report and Local Control Accountability Plan (LCAP) for compliance with Education Codes 42127 and 52070. Approval letter dated September 15, 2023.

D. CBO Report

E. Classroom Visitation

F. Principal's Report

- 1. William's Quarterly Report**—The quarterly report was submitted for October 2023. No complaints were filed during the quarter.
- 2. PTO/SSC Report**—The agendas/minutes are included for the Board's review.
- 3. Parent letters**—The principal letters are included for the Board's review.

G. **Enrollment**--There are 53 students enrolled for the 2023-24 school year; 15 K-1st, 15 2nd-3rd, and 23 4th-6th.

H. **Calendar**

1. **November Calendar**

IV. **Action Items**

A. **Approval of Consent Agenda**

Agenda items presented in this section compose the consent agenda and unless removed by the request of a Board member will be approved by the Board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. **Minutes of September 13, 2023 regular meeting**

2. **Finance and Purchasing**

2.1 Monthly Board Report

B. **Old Business**

C. **New Business**

1. **Donation**--Donation in the amount of \$1,100 received on 9/13/23 from Pink Biscuit K9S. **Recommend discussion/approval.**

2. **Donation**--Donation in the amount of \$100 received on 10/2/23 from the Ball Family Trust. **Recommend discussion/approval.**

3. **VCOE-K-8 Library Support Services**--The Scope of Work and Inter-District Services Agreement for Library Support on 8/1/23-6/30/25 (2 school years) in the amount of \$2,640. **Recommend discussion/approval.**

4. **Ventura County Behavioral Health (VCBH)**--The Memorandum of Agreement is for the period of 7/1/23-6/30/24. **Recommend discussion/approval.**

5. **Trenching Bids**--The quotes are for the trenching needed for the conduit to relocate the MDF from the office to the portable classroom. **Recommend discussion/approval.**

D. **Resolutions**

1. **Resolution #23-24-03 National Red Ribbon Week**--Santa Clara will observe the week of 10/23/23-10/27/23 by encouraging all citizenry in celebrating healthy choices and positive models for living drug free. **Recommend discussion/approval.**

2. **Resolution #23-24-04 Character Education Month**--Santa Clara will recognize October as Character Education Month by providing a comprehensive curriculum that promotes a common core of personal and social values as the basis of good character. **Recommend discussion/approval.**

E. **Personnel**

1. **PAR-Sunday Training, Bridget Brokaw**--7 hours. **Recommend discussion/approval.**

2. **PAR-ELOP Instructional Aide-Rocio Zamora.** **Recommend discussion/approval.**

3. **PAR-Substitute Teacher-Yannette Traver.** **Recommend discussion/approval.**

V. **Adjourn to Executive Session**

In accordance with the posted agenda, the Board might wish to adjourn to closed session during the course of the meeting to consider the topics indicated below:

***Personnel (Govt. Code Section 54957)**

***Collective Bargaining (Govt. Code Section 3549.1)**

***Discipline (Ed. Code Sections 35146 and 48918(c))**

***Litigation (Govt. Code 54956.9)**

***Real Property (Govt. Code Section 54956.8)**

VI. Return From Executive Session

VII. Advance Planning

A. Suggested Agenda Items

1. 1st Interim

B. Future Meeting Dates

The next regular meeting is scheduled November 15, 2023 at 3:00 p.m.

VIII. Adjournment