

**SANTA CLARA ELEMENTARY SCHOOL DISTRICT  
BOARD OF EDUCATION  
20030 E. TELEGRAPH ROAD  
SANTA PAULA, CA. 93060**

**OFFICIAL MINUTES  
REGULAR BOARD MEETING**

**May 19, 2021**

**3:00 p.m.**

**I. Preliminary**

- A. Call to Order**-The meeting was called to order at 3:02 p.m. by Board President, Deann Hobson.
- B. Flag Salute**
- C. Roll Call**
  - Board:**     **President: Deann Hobson-Present**  
              **Clerk: Lynne Peterson-Present**  
              **Member: Jason Duque-Present**
  - CBO: Tami Peterson-Present**  
**Teacher/Principal: Kari Skidmore-Present**  
**Guest: Substitute Teacher, Ramon Cardenas**
- D. Introductions**
- E. Emergency Additions to the Agenda**
- F. Approval of Agenda**

**II.. Public Hearing**

- A. Public Hearings**
  - 1. Local Control Accountability Plan (LCAP)**
  - 2. 2021-22 Proposed Budget**

**Moved, seconded (Hobson/Peterson), and unanimously carried to open the Public Hearing at 3:02 p.m. (Duque-aye, Hobson-aye, Peterson-aye) 3-0**

**Moved, seconded (Hobson/Peterson), and unanimously carried to close the Public Hearing at 3:12 p.m. (Duque-aye, Hobson-aye, Peterson-aye) 3-0**

**III. Information Items**

- A. Other Parties Desiring to Address the Board**

Individuals wishing to address the Board on non-agenda items may request permission from the Board President to speak on non-agenda items. When the board opens discussion to the public on any individual item, members of the audience are welcome to address the board on this item. Please identify yourself when recognized. Three (3) minutes are allotted to each speaker. A maximum of twenty (20) minutes may be allotted to each subject. No oral presentation shall include charges or complaints against any employee of the district, regardless of whether or not the employee is identified in the presentation by name or by another reference, which tends to identify. Charges or complaints of any employee of the district shall be made in writing to the Superintendent or Designee or President of the Board of Trustees. Persons with disabilities requiring special accommodations should contact the school's office prior to the meeting.

- B. Board Members Unscheduled Items**

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.

- C. Correspondence**

**1. Ventura County Office of Education** —In accordance with Ed. Code Section 42131, the VCOE has accepted the positive certification submitted by the district based on the second interim report.

- D. CBO Report**

**1. Local Control Funding Formula (LCFF) & Local Control Accountability Plan**

**(LCAP)**— The District held a stakeholder meeting on 5/5/21. Administration met with VCOE staff to review LCAP. A Public Hearing will be held for the LCAP and the proposed budget on 5/19/21 and both will be presented to the board for approval on 6/16/21.

**E. Principal's Report**

1. **PTO/SSC**—The agendas/minutes are included for the Board's review.
2. **Parent letters**—The principal letters that have been sent to date are included.
3. **End of Year Activities**—6<sup>th</sup> Grade Promotion Activities to celebrate our promoting students.

**G. Enrollment**—There are 54 students enrolled for the 2020-21 school year; 14 K-1<sup>st</sup>, 18 2<sup>nd</sup>-3<sup>rd</sup>, and 22 4<sup>th</sup>-6<sup>th</sup>. There are 57 students enrolled for the 2021-22 school year; 16 K-1<sup>st</sup>, 17 2<sup>nd</sup>-3<sup>rd</sup>, and 24 4<sup>th</sup>-6<sup>th</sup>.

**H. Calendar**

1. **June Calendar**

**IV. Action Items**

**A. Approval of Consent Agenda**

Agenda items presented in this section compose the consent agenda and unless removed by the request of a Board member will be approved by the Board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended. **Recommend approval.**

1. **Minutes of April 21, 2021, regular meeting**
2. **Finance and Purchasing**
  - 2.1 **Monthly Board Reports**
  - 2.2 **Check Register**
3. **2021-22 Classified/Certificated Work Calendar**

**Moved, seconded (Peterson/Hobson), and unanimously carried to approve the Consent Agenda. (Duque,-aye, Hobson-aye, Peterson-aye) 3-0**

**B. Old Business**

**C. New Business**

1. **Ventura County SELPA**—Agreement for Social/Emotional Services Specialist in effect from 9/1/21-7/31/22 for .5 hours per month at \$90 per hour for a total of \$450. **Recommend discussion/approval.**

**Moved, seconded (Peterson/Duque), and unanimously carried to approve the Agreement. (Duque,-aye, Hobson-aye, Peterson-aye) 3-0**

2. **Dannis Woliver Kelley, Attorneys at Law**—Agreement for Professional Services in effect from 7/1/21-6/30/22. **Recommend discussion/approval.**

**Moved, seconded (Peterson/Duque), and unanimously carried to approve the Agreement. (Duque,-aye, Hobson-aye, Peterson-aye) 3-0**

3. **Expanded Opportunity Learning Grant**— The Expanded Learning Opportunities Grant Plan must be completed by Local Educational Agencies (LEAs), that receive Expanded Learning Opportunities (ELO) Grant funds under California Education Code (EC) Section 43521(b). The plan must be adopted by the local governing board or body of the LEA at a public meeting on or before June 1, 2021, and must be submitted to the county office of education, the California Department of Education, or the chartering authority within five days of adoption, as applicable. **Recommend discussion/approval.**

**Moved, seconded (Peterson/Duque), and unanimously carried to approve the Expanded Opportunity Learning Grant. (Duque,-aye, Hobson-aye, Peterson-aye) 3-0**

**4. Ventura County Plan for Expelled Students**—The triennial update in effect for June 2021-2024. California Education Code Section 48926 requires each county superintendent of schools in conjunction with superintendents of the school districts within the county to develop a plan for providing education services to all expelled students in that county. **Recommend discussion/approval.**

**Moved, seconded (Duque/Peterson), and unanimously carried to approve the Ventura County Plan for Expelled Students. (Duque,-aye, Hobson-aye, Peterson-aye) 3-0**

**E. Personnel**

**1. Resignation of employee #54 due to relocation. Recommend discussion/approval.**

**Moved, seconded (Duque/Peterson), and unanimously carried to accept the resignation. (Duque,-aye, Hobson-aye, Peterson-aye) 3-0**

**V. Adjourn to Executive Session**

**In accordance with the posted agenda, the Board might wish to adjourn to closed session during the course of the meeting to consider the topics indicated below:**

**\*Personnel (Govt. Code Section 54957)**

**\*Collective Bargaining (Govt. Code Section 3549.1)**

**\*Discipline (Ed. Code Sections 35146 and 48918(c))**

**\*Litigation (Govt. Code 54956.9)**

**\*Real Property (Govt. Code Section 54956.8)**

**VI. Return From Executive Session**

**VII. Advance Planning**

**A. Suggested Agenda Items**

**1. 2021-2022 Budget**

**2. 2021-2022 LCAP**

**B. Future Meeting Dates**

**The next regular meeting is scheduled for June 16, 2021**

**VIII. Adjournment—Moved, seconded, (Duque/Hobson) and unanimously carried to adjourn the meeting at 3:20 p.m. (Duque-aye, Hobson-aye, Peterson-aye) 3-0**