SANTA CLARA ELEMENTARY SCHOOL DISTRICT
BOARD OF EDUCATION
20030 E. TELEGRAPH ROAD
SANTA PAULA, CA. 93060

OFFICIAL AGENDA
REGULAR BOARD MEETING
June 19, 2019
3:00 p.m.
Santa Clara Schoolhouse

I. Preliminary

A. Call to Order
B. Flag Salute
C. Roll Call
Board: President: Lynne Peterson
Clerk: Deann Hobson
Member: Jason Duque

CBO: Tami Peterson
Teacher/Principal: Kari Skidmore

D. Introductions
E. Emergency Additions to the Agenda
F. Approval of Agenda

II. Public Hearings

1. Proposition 30 Spending Plan for fiscal Year 2019-20—Education Protection Account

III. Information Items

A. Other Parties Desiring to Address the Board

Individuals wishing to address the Board on non-agenda items may request permission from the Board President to speak on non-agenda items. When the board opens discussion to the public on any individual item, members of the audience are welcome to address the board on this item. Please identify yourself when recognized. Three (3) minutes are allotted to each speaker. A maximum of twenty (20) minutes may be allotted to each subject. No oral presentation shall include charges or complaints against any employee of the district, regardless of whether or not the employee is identified in the presentation by name or by another reference, which tends to identify. Charges or complaints of any employee of the district shall be made in writing to the Superintendent or Designee or President of the Board of Trustees. Persons with disabilities requiring special accommodations should contact the school's office prior to the meeting.

B. Board Members Unscheduled Items

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.

C. Correspondence

1. Ventura County Board of Education—Resolution 1904, Advocacy Support of Ventura County's Public Schools—The County Board believes CA must provide targeted school funding at a level sufficient to support student success. The 3 areas of advocacy efforts are support for Special Education equalization, Career Education funding consolidation and increasing the LCFF base.

D. Classroom Visitation

E. CBO Report

F. Principal's Report

1. Parent Letters
The principal letters that have been sent to date are included for the Board's review.

2. PTO/SSC
The agendas/minutes from the meetings are included for the Board's review.

3. **Safety Inspection**--Safety Specialist/Inspector, Ken Kopkin, from the Ventura County Schools Self-Funding Authority conducted a safety inspection of S.C. on 5/16/19. An Inspection Report of findings was received on 5/24/19 and a Response to the Report was sent on 6/3/19. The Inspection Report and Response are included for the Board's review.

4. **Certificates of Appreciation**
The certificates will be presented at the meeting to Jason Duque, Deann Hobson, Lynne Peterson, and Tami Peterson for their service to the Santa Clara Elementary School Board.

G. Enrollment— There are 59 students enrolled for the 2018-19 school year; 17 K-1st, 18 2nd-3rd, and 24 4th-6th. There are 59 students enrolled for the 2019-20 school year; 17 K-1st, 17 2nd-3rd, and 25 4th-6th.

H. Calendar
1. **August 2019 Calendar**
2. **Board Meeting 2019-20 Calendar**

IV. Action Items

A. Approval of Consent Agenda
Agenda items presented in this section compose the consent agenda and unless removed by the request of a Board member will be approved by the Board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. **Minutes of May 15, 2019 regular meeting**

2. **Finance and Purchasing**
   2.1 Monthly Board Report
   2.2 Check Register

3. **Approval of Certification of Signatures Document**
Annually, at the beginning of each fiscal year, or after any reorganization or staff changes, agencies are required to declare the agent(s) authorized to sign documents, etc. **Note: Signatures of all board members will be requested at the board meeting.**

4. **Approval of 2019-20 Contracts**
   a. Redtail Groundwater Solutions, Inc. 7/1/19-6/30/20
   b. Sierra Pacific Landscaping Agreement for Independent Contractor Services 7/1/19-6/30/20
   c. Xerox Lease Agreement 7/1/19-6/30/20
   d. VCOE Agreement for Financial/Escape Payroll/Personnel System 7/1/19-6/30/20
   e. VCOE Agreement for Courier Services 7/1/19-6/30/20
   f. Briggs Agreement for Food Services 8/22/19-6/9/20
   g. Document Tracking Services 7/1/19-6/30/20
   h. VCOE Student Assessment System 2019-20
   i. Renaissance Accelerated Reader and STAR Reading 7/1/19-6/30/20
   j. Ventura County SELPA for Social/Emotional Services Specialist 9/1/19-7/31/20
   k. Memorandum of Understanding Children's Resource Program/Ventura County Medical Resource Foundation 9/1/19-6/30/20
   l. VCOE Agreement for Q Communication Software Licensing 7/1/19-6/30/20

5. **Approval of 2019-20 Resolutions**
   a. Resolution #18-19-06 — District of Choice for the 2019-20 School Year
   b. Resolution #18-19-07—Authority for the Board of Education to Improve Compensation and Benefits for Certain Categories of Employees after July 1, 2019
   c. Resolution #18-19-08—Temporary Loans Between District Funds—fiscal year 2019-20

d. Resolution #18-19-09— Appropriation/Budget Transfers—fiscal year 2019-20
e. Resolution #18-19-10—Annual Declaration of Need of Emergency 30 Day Substitute

B. Old Business

C. 1. VRSD—Board will discuss the Toland Optimization Plan. **Recommend discussion/action.**

2. CVRA—Board will discuss the California Voting Rights Act. **Recommend discussion/action.**

2. Sink Restoration and Repair/Replacement
a. Classic Tub Repairs, Inc.
b. Cast Iron Corner Sink

C. New Business

1. Approval of the Consolidated Application for Funding of Categorical Aid Programs 2019-20

It is the District's intent to apply for: Title II, Part A, Supporting Effective Instruction, ESEA Sec. 2104; Title V, Part B, Subpart 1, Alternative Uses of Funds Authority Participation, Title V, Part B, Subpart 1, Small Rural School Achievement, ESSA Sec 5211; and Title IV, Part A, Student Support, ESSA Sec 1112 (b). **Recommend Discussion/Approval.**

2. Approval of the Local Control Accountability Plan Year 2019-20
School districts are required to develop, adopt, and annually update a three-year LCAP, using the template adopted by the California State Board of Education. The LCAP identifies how districts address the State's priorities and metrics, and how expenditures are in accordance with statutes. In accordance with Education Code 52062, a Public Hearing to solicit the recommendations and comments regarding the proposed LCAP and LCFF Budget Overview for Parents was held on May 15, 2019.

The LCFF Budget Overview for Parents was added to statute effective on or before July 1, 2019 pursuant to Education Code 52064.1 and the template must be attached as a cover tot the LCAP. **Recommend Discussion/Approval.**

3. Approval of the Santa Clara Elementary Financial Budget, 2019-20
In accordance with Education Code 42103, a Public Hearing on the proposed School District budget was held in conjunction with a Public Hearing on the LCAP on May 15, 2019. Administration recommends the Board adopt the 2019-20 District Budget pursuant to Education code 42127 which includes the Standards and Criteria pursuant to Education Code 33129, as presented. **Recommend Discussion/Approval.**

4. Approval of the Proposition 30 Spending Plan for Fiscal Year 2019-20—Education Protection Account

5. Public Review/Adoption Process of the K-6th Studies Weekly History/Social Science Program
The instructional materials were reviewed/selected by S.C. teachers at a VCOE sponsored publisher's fair, piloted in the 1st-6th grades August 2018-June 2019, presented to the public at a public board meeting, on display at the school site for public review/comment for the 2018-19 school year, and will be recommended to the board for adoption for the 2019-20 school year. Parents and community members are invited to view and give comment on the prospective textbooks, which are available in the school office June 19-August 21, 2019.
Recommend Discussion/Approval.

D. Personnel
1. School Secretary 1 Job Description and Salary Schedule—Recommend Discussion/Approval.

2. Approval of the Instructional Aide Position #9

The position is 5 hours a day/5 days a week for a total of 180 school days. The position would begin 8/23/19 and would end 6/11/20. **—Recommend Discussion/Approval.**

3. Approval of the Music Instructor Position #11
The position is 3 hours a day/2 days a week for a total of 160 hours. The position would begin 8/26/19 and would end 6/11/20. **—Recommend Discussion/Approval.**

4. Approval of the Instructional Aide Position # 13
The position is 3 hours a day/5 days a week for a total of 180 school days. The position would begin 8/23/19 and would end 6/11/20. **—Recommend Discussion/Approval.**

5. Approval of the Intervention Tutor Position
The position is 1 hour a day/4 days a week for a total of 4 hours. The position would begin 8/26/19 and would end 6/11/20. **—Recommend Discussion/Approval.**

6. Approval of the Intervention Tutor Position
The position is 1 hour a day/2 days a week for a total of 2 hours. The position would begin 8/26/19 and would end 6/11/20. **—Recommend Discussion/Approval.**

7. Approval of the School Lunch Program Stipend
The stipend in the amount of $2,500 would be given in two installments for organizing, completing paperwork, picking up meals, and warming and serving the meals for the 2019-20 school year. **—Recommend Discussion/Approval.**

V. Adjourn to Executive Session

Adjourn to Executive Session under Personnel (Govt. Code Section 54957) to consider the status of the goals and objectives for Teacher/Principal, Kari Skidmore.

Adjourn to Executive Session under Personnel (Govt. Code Section 54957) to consider the reclassification of employee #15.

In accordance with the posted agenda, the Board might wish to adjourn to closed session during the course of the meeting to consider the topics indicated below:
***Personnel (Govt. Code Section 54957)**
***Collective Bargaining (Govt. Code Section 3549.1)**
***Discipline (Ed. Code Sections 35146 and 48918(c))**
***Litigation (Govt. Code 54956.9)**
***Real Property (Govt. Code Section 54956.8)**

VI. Return From Executive Session

VII. Advance Planning

A. Suggested Agenda Items

B. Future Meeting Dates
1. The next regular meeting is scheduled for August 21, 2019.

VIII. Adjournment