

**SANTA CLARA ELEMENTARY SCHOOL DISTRICT
BOARD OF EDUCATION
20030 E. TELEGRAPH ROAD
SANTA PAULA, CA. 93060**

**OFFICIAL AGENDA
REGULAR BOARD MEETING
June 22, 2022
3:00 p.m.
Santa Clara Schoolhouse**

I. Preliminary

- A. Call to Order**
- B. Flag Salute**
- C. Roll Call**
 - Board: President: Lynne Peterson**
 - Clerk: Jason Duque**
 - Member: Deann Hobson**
 - CBO: Tami Peterson**
 - Teacher/Principal: Kari Skidmore**
- D. Introductions**
- E. Emergency Additions to the Agenda**
- F. Approval of Agenda**

II. Public Hearings

III. Information Items

A. Other Parties Desiring to Address the Board

Individuals wishing to address the Board on non-agenda items may request permission from the Board President to speak on non-agenda items. When the board opens discussion to the public on any individual item, members of the audience are welcome to address the board on this item. Please identify yourself when recognized. Three (3) minutes are allotted to each speaker. A maximum of twenty (20) minutes may be allotted to each subject. No oral presentation shall include charges or complaints against any employee of the district, regardless of whether or not the employee is identified in the presentation by name or by another reference, which tends to identify. Charges or complaints of any employee of the district shall be made in writing to the Superintendent or Designee or President of the Board of Trustees. Persons with disabilities requiring special accommodations should contact the school's office prior to the meeting.

B. Board Members Unscheduled Items

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.

C. Correspondence

D. Classroom Visitation

E. CBO Report

F. Principal's Report

- 1. Parent Letters**—The principal letters that have been sent to date are included for the Board's review.
- 2. PTO/SSC**—The agendas/minutes from the meetings are included for the Board's review.
- 3. Certificates of Appreciation**—The certificates will be presented at the meeting to the Board Members and to the CBO for their service to the Santa Clara Elementary School District.

G. Enrollment—There are 57 students enrolled for the 2022-23 school year; 16 K-1st, 16 2nd-3rd, and 25 4th-6th.

H. Calendar

- 1. August 2022 Calendar**
- 2. Board Meeting 2022-23 Calendar**

IV. Action Items

A. Approval of Consent Agenda

Agenda items presented in this section compose the consent agenda and unless removed by the request of a Board member will be approved by the Board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. Minutes of May 18, 2022 regular meeting
2. Finance and Purchasing
 - 2.1 Monthly Board Report
 - 2.2 Check Register

3. Approval of Certification of Signatures Document

Annually, at the beginning of each fiscal year, or after any reorganization or staff changes, agencies are required to declare the agent(s) authorized to sign documents, etc. **Note: Signatures of all board members will be requested at the board meeting.**

4. Approval of 2022-23 Contracts

- a. Redtail Groundwater Solutions, Inc. 7/1/22-6/30/23
- b. Sierra Pacific Landscaping Agreement for Independent Contractor Services 7/1/22-6/30/23
- c. Xerox Lease Agreement 7/1/22-6/30/23
- d. VCOE Agreement for Financial/Escape Payroll/Personnel System 7/1/22-6/30/23
- e. VCOE Addendum to Contract, Hearing 7/1/22-6/30/23
- f. Renaissance Accelerated Reader and STAR Reading 7/1/22-6/30/23
- g. Ventura County SELPA for Social/Emotional Services Specialist 9/1/22-7/31/23
- h. VCOE Agreement for Q Communication Software Licensing 7/1/22-6/30/23
- i. CSBA Contract for Gamut Policy 7/1/22-6/30/23
- j. CSBA Contract for CSBA and ELA Membership 7/1/22-6/30/23
- k. Perimeter Security Preventative Maintenance Agreement 7/1/22-6/30/23
- l. Integrated Fire & Safety Fire Alarm and Extinguishers 7/1/22-6/30/23
- m. VCOE Special Education Transportation Services 7/1/22-6/30/23
- n. CliftonLarsonAllen LLP Audit Services 7/1/22-6/30/23
- o. MOU Children's Resource Program 8/22/22-6/30/23

5. Approval of 2021-22 Resolutions

- a. Resolution #21-22-08 Appropriation/Budget Transfers—fiscal year 2022-23
- b. Resolution #21-22-09 Authority for the Board of Education to Improve Compensation and Benefits for Certain Categories of Employees after July 1, 2022
- c. Resolution #21-22-10 Temporary Loans Between District Funds—fiscal year 2022-23
- d. Resolution #21-22-11 District of Choice for the 2022-23 School Year
- e. Resolution #21-22-12 Annual Declaration of Need of Emergency 30 Day Substitute

B. Old Business

C. New Business

1. **Santa Clara Elementary Financial Budget, 2022-23—Administration**
recommends the Board adopt the 2022-23 District Budget pursuant to Education code 42127 which includes the Standards and Criteria pursuant to Education Code 33129, as presented. **Recommend Discussion/Approval.**
2. **Approval of the Local Control Accountability Plan and the Local Control Funding Formula (LCFF) Budget Overview for Parents Year 2022-23**—School districts are required to develop, adopt, and annually update a three-year LCAP, using the template adopted by the California State Board of Education. The LCAP identifies how districts address the State's priorities and metrics, and how expenditures are in accordance with statutes. In accordance with Education Code 52062, a Public Hearing to solicit the recommendations and comments regarding the proposed LCAP and LCFF Budget Overview for Parents was held on May 18, 2022. **Recommend Discussion/Approval.**

3. **Prop 30 Education Protection Account Funds 2022-23-Anticipated Use. Recommend Discussion/Approval.**
4. **Expanded Learning Opportunities Program Plan Guide (ELOP). Recommend Discussion/Approval.**
5. **Universal Prekindergarten Planning and Implementation Grant Program-Planning Template. Recommend Discussion.**
6. **Tru-Roll-Window Drape Replacement, flame resistant cloth-Recommend Discussion/Approval.**
7. **BC Rincon Construction, Inc.-Replace asphalt on basketball court and game court. Recommend Discussion/Approval.**
 - a. **Base Bid-Asphalt Paving-\$42,404.60**
 - b. **Alternate Bid-Concrete-\$53,707.43**

D. Personnel

1. Approval of Custodian Position #4

The position is 2 hours a day/5 days a week for a total of 10 hours per week. The position would begin 8/9/22 and would end 6/16/23. —**Recommend Discussion/Approval.**

2. Approval of the Intervention Tutor Position #6

The position is 1 hour a day/4 days a week for a total of 4 hours per week. The position would begin 9/1/22 and would end 5/31/23. —**Recommend Discussion/Approval.**

3. Approval of the Instructional Aide Position #9

The position is 5 hours a day/5 days a week for a total of 25 hours per week. The position would begin 8/19/22 and would end 6/8/23. —**Recommend Discussion/Approval.**

4. Approval of the Music Instructor Position #11

The position is 4 hours a day/2 days a week for a total of 8 hour per week. The position would begin 9/6/22 and would end 6/8/23. —**Recommend Discussion/Approval.**

5. Approval of the Instructional Aide Position # 13

The position is 4 hours a day/5 days a week for a total of 20 hours per week. The position would begin 8/19/22 and would end 6/8/23. —**Recommend Discussion/Approval.**

6. Approval of longevity stipend 19+ years-Employee #5-effective 8/1/21. Recommend Discussion/Approval.

V. Adjourn to Executive Session

Adjourn to Executive Session under Personnel (Govt. Code Section 54957) to consider the status of the goals and objectives for Teacher/Principal, Kari Skidmore.

In accordance with the posted agenda, the Board might wish to adjourn to closed session during the course of the meeting to consider the topics indicated below:

- *Personnel (Govt. Code Section 54957)**
- *Collective Bargaining (Govt. Code Section 3549.1)**
- *Discipline (Ed. Code Sections 35146 and 48918(c))**
- *Litigation (Govt. Code 54956.9)**
- *Real Property (Govt. Code Section 54956.8)**

VI. Return From Executive Session

VII. Advance Planning

A. Suggested Agenda Items

B. Future Meeting Dates

1. The next regular meeting is scheduled for August 17, 2022.

VIII. Adjournment