

**SANTA CLARA ELEMENTARY SCHOOL DISTRICT
BOARD OF EDUCATION
20030 E. TELEGRAPH ROAD
SANTA PAULA, CA. 93060**

**OFFICIAL AGENDA
REGULAR BOARD MEETING
June 27, 2023
9:00 a.m.
Santa Clara Schoolhouse**

I. Preliminary

- A. Call to Order**
- B. Flag Salute**
- C. Roll Call**
 - Board: President: Deann Hobson**
 - Clerk: Lynne Peterson**
 - Member: Jason Duque**
 - CBO: Tami Peterson**
 - Teacher/Principal: Kari Skidmore**
- D. Introductions**
- E. Emergency Additions to the Agenda**
- F. Approval of Agenda**

II. Public Hearings

III. Information Items

A. Other Parties Desiring to Address the Board

Individuals wishing to address the Board on non-agenda items may request permission from the Board President to speak on non-agenda items. When the board opens discussion to the public on any individual item, members of the audience are welcome to address the board on this item. Please identify yourself when recognized. Three (3) minutes are allotted to each speaker. A maximum of twenty (20) minutes may be allotted to each subject. No oral presentation shall include charges or complaints against any employee of the district, regardless of whether or not the employee is identified in the presentation by name or by another reference, which tends to identify. Charges or complaints of any employee of the district shall be made in writing to the Superintendent or Designee or President of the Board of Trustees. Persons with disabilities requiring special accommodations should contact the school's office prior to the meeting.

B. Board Members Unscheduled Items

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.

C. Correspondence

D. Classroom Visitation

E. CBO Report

F. Principal's Report

- 1. Parent Letters**—The principal letters that have been sent to date are included for the Board's review.
- 2. PTO/SSC**—The agendas/minutes from the meetings are included for the Board's review.
- 3. Certificates of Appreciation**—The certificates will be presented at the meeting to the Board Members and to the CBO for their service to the Santa Clara Elementary School District.

G. Enrollment—There are 58 students enrolled for the 2023-24 school year; 16 K-1st, 16 2nd-3rd, and 26 4th-6th.

H. Calendar

- 1. August 2023 Calendar**
- 2. Board Meeting 2023-2024 Calendar**

IV. Action Items

A. Approval of Consent Agenda

Agenda items presented in this section compose the consent agenda and unless removed by the request of a Board member will be approved by the Board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. Minutes of May 17, 2023 regular meeting
2. Finance and Purchasing
 - 2.1 Monthly Board Report
 - 2.2 Check Register

3. Approval of Certification of Signatures Document

Annually, at the beginning of each fiscal year, or after any reorganization or staff changes, agencies are required to declare the agent(s) authorized to sign documents, etc. **Note: Signatures of all board members will be requested at the board meeting.**

4. Approval of 2023-24 Contracts

- a. Redtail Groundwater Solutions, Inc. 7/1/23-6/30/24
- b. Sierra Pacific Landscaping Agreement for Independent Contractor Services 7/1/23-6/30/24
- c. Xerox Lease Agreement 7/1/23-6/30/24
- d. VCOE Agreement for Financial/Escape Payroll/Personnel System 7/1/23-6/30/24
- e. Renaissance Accelerated Reader and STAR Reading 7/1/23-6/30/24
- f. Ventura County SELPA for Social/Emotional Services Specialist 9/1/23-7/31/24
- g. VCOE Agreement for Q Communication Software Licensing 7/1/23-6/30/24
- h. Perimeter Security Preventative Maintenance Agreement 7/1/23-6/30/24
- i. Integrated Fire & Safety Fire Alarm and Extinguishers 7/1/23-6/30/24
- j. MOU Children's Resource Program 8/22/23-6/30/24
- k. Interagency Agreement SPUSD for lunch services 7/1/23-6/30/24
- l. First Amendment to the MOU with VCOE for Special Education Mental Health Services extended 7/1/23-6/30/24
- m. Inter-District Services Agreement with VCOE for Speech/Language and Nursing/Psychological Services 7/1/23-6/30/24

5. Approval of 2023-24 Resolutions

- a. Resolution #22-23-08 Appropriation/Budget Transfers—fiscal year 2023-24
- b. Resolution #22-23-09 Authority for the Board of Education to Improve Compensation and Benefits for Certain Categories of Employees after July 1, 2023
- c. Resolution #22-23-10 Temporary Loans Between District Funds—fiscal year 2023-24
- d. Resolution #22-23-11 Adopting a 457 (b) Plan to Offer Eligible Employees an Opportunity to Enhance their Personal Retirement Savings by Deferring Receipt of Current Compensation-fiscal year 2023-24
- d. Resolution #22-23-12 District of Choice for the 2023-23 School Year
- e. Resolution #22-23-13 Annual Declaration of Need of Emergency 30 Day Substitute

B. Old Business

C. New Business

1. **Santa Clara Elementary Financial Budget, 2023-24**—Administration recommends the Board adopt the 2023-24 District Budget pursuant to Education code 42127 which includes the Standards and Criteria pursuant to Education Code 33129, as presented. **Recommend Discussion/Approval.**
2. **Approval of the Local Control Accountability Plan and the Local Control Funding Formula (LCFF) Budget Overview for Parents Year 2023-24**--School districts are required to develop, adopt, and annually update a three-year LCAP, using the template adopted by the California State Board of Education. The

LCAP identifies how districts address the State's priorities and metrics, and how expenditures are in accordance with statutes. In accordance with Education Code 52062, a Public Hearing to solicit the recommendations and comments regarding the proposed LCAP and LCFF Budget Overview for Parents was held on May 17, 2023. **Recommend Discussion/Approval.**

3. **Basketball Court/Parking Improvement**
 - a. **1–Level Development \$17,825.22**
 - b. **Gilbert Perez Concrete Construction \$33,350**
 - c. **BC Rincon Construction, Inc. \$36,491.89**

D. Personnel

1. Approval of Custodian Position #4

The position is 2 hours a day/5 days a week for a total of 10 hours per week. The position would begin 8/7/23 and would end 6/14/24. —**Recommend Discussion/Approval.**

2. Approval of the Instructional Aide Position #9

The position is 5 hours a day/5 days a week for a total of 25 hours per week. The position would begin 8/18/23 and would end 6/6/24. —**Recommend Discussion/Approval.**

3. Approval of the Instructional Aide Position # 13

The position is 4 hours a day/5 days a week for a total of 20 hours per week. The position would begin 8/18/23 and would end 6/6/24. —**Recommend Discussion/Approval.**

4. Resignation of Position 19, effective 6/9/23—Recommend Approval.

V. Adjourn to Executive Session

Adjourn to Executive Session under Personnel (Govt. Code Section 54957) to consider the status of the goals and objectives for Teacher/Principal, Kari Skidmore.

In accordance with the posted agenda, the Board might wish to adjourn to closed session during the course of the meeting to consider the topics indicated below:

- *Personnel (Govt. Code Section 54957)**
- *Collective Bargaining (Govt. Code Section 3549.1)**
- *Discipline (Ed. Code Sections 35146 and 48918(c))**
- *Litigation (Govt. Code 54956.9)**
- *Real Property (Govt. Code Section 54956.8)**

VI. Return From Executive Session

VII. Advance Planning

A. Suggested Agenda Items

B. Future Meeting Dates

1. **The next regular meeting is scheduled for August 16, 2023.**

VIII. Adjournment