

**SANTA CLARA ELEMENTARY SCHOOL DISTRICT
BOARD OF EDUCATION
20030 E. TELEGRAPH ROAD
SANTA PAULA, CA. 93060**

**OFFICIAL MINUTES
REGULAR BOARD MEETING**

May 20, 2020

3:00 p.m.

I. Preliminary

A. Call to Order—The meeting was called to order at 3:05 p.m. by Board President, Lynne Peterson.

B. Flag Salute

C. Roll Call

Board: President: Lynne Peterson—Present

Clerk: Deann Hobson—Present

Member: Jason Duque—Present

CBO: Tami Peterson—Present

Teacher/Principal: Kari Skidmore—Present

D. Introductions

E. Emergency Additions to the Agenda

F. Approval of Agenda

**Moved, seconded (Hobson/Duque), and unanimously carried to approve the agenda.
(Duque-aye, Hobson-aye, Peterson-aye) 3-0**

II. Public Hearing

III. Information Items

A. Other Parties Desiring to Address the Board

Individuals wishing to address the Board on non-agenda items may request permission from the Board President to speak on non-agenda items. When the board opens discussion to the public on any individual item, members of the audience are welcome to address the board on this item. Please identify yourself when recognized. Three (3) minutes are allotted to each speaker. A maximum of twenty (20) minutes may be allotted to each subject. No oral presentation shall include charges or complaints against any employee of the district, regardless of whether or not the employee is identified in the presentation by name or by another reference, which tends to identify. Charges or complaints of any employee of the district shall be made in writing to the Superintendent or Designee or President of the Board of Trustees. Persons with disabilities requiring special accommodations should contact the school's office prior to the meeting.

B. Board Members Unscheduled Items

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.

C. Correspondence

1. Ventura County Office of Education School business and Advisory Services—Notice of Public Hearing for the 2020-21 School District Budget will be held at Santa Clara Elementary on June 17, 2020.

2. Five Point—Letter was received on 5/14/20 regarding Newhall's Fair Share Payment Pursuant to MM4.9-15.

3. Ventura County Superintendent of Schools—Resolution 20-01, Consolidating the Community College District, County Board of Education and Specified School District Board Member Elections in Ventura County, California to be held on Tuesday, November 3, 2020.

4. Ventura County Office of Education—Letter dated 5/6/20 sent to Tony Thurmond, State Superintendent of Public Instruction, on behalf of the VCOE and the Superintendents of the 20 public school districts located in Ventura County.

- D. CBO Report**
 - 1. Local Control Accountability Plan (LCAP)**
- E. Principal's Report**
 - 1. Williams Uniform Complaints**—The quarterly report covering the period 1/1/20 to 3/31/20 was submitted to the VCOE. No complaints have been received to date.
 - 2. PTO**—The agendas/minutes are included for the Board's review.
 - 3. Parent letters**—The principal letters that have been sent to date are included.
 - 4. 2019-20 Distance Learning Plan**—The Plan was communicated to all staff and parents 3/2020.
 - 5. End of Year Activities**—Teacher/Principal, Kari Skidmore, is working with the Santa Clara PTO to provide Kinder/6th Grade Promotion Activities to celebrate our promoting students.
- G. Enrollment**—There are 58 students enrolled for the 2019-20 school year; 15 K-1st, 18 2nd-3rd, and 25 4th-6th. There are 59 students enrolled for the 2020-21 school year; 15 K-1st, 18 2nd-3rd, and 26 4th-6th.
- H. Calendar**
 - 1. 2020-21 School Year Calendar**

IV. Action Items

- A. Approval of Consent Agenda**
 Agenda items presented in this section compose the consent agenda and unless removed by the request of a Board member will be approved by the Board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended. **Recommend approval.**
 - 1. Minutes of February 19, 2020, regular meeting**
 - 2. Finance and Purchasing**
 - 2.1 Monthly Board Reports**
 - 2.2 Check Register**
 - 3. 2020-21 School Calendar**
 - 4. 2020-21 Classified/Certificated Work Calendar**
 - 5. 2020-21 Custodian Work Calendar**

Moved, seconded (Hobson/Peterson), and unanimously carried to approve the Consent Agenda. (Duque-aye, Hobson-aye, Peterson-aye) 3-0
- B. Old Business**
 - 1. VRSD**—Board will discuss the Toland Optimization Plan. **Recommend discussion/action.**
- C. New Business**
 - 1. Infinity Communications and Consulting**—Project Attachment #0195-20C for Category Two E-Rate RFP/Application Management Services. **Recommend discussion/approval.**

Moved, seconded (Hobson/Peterson), and unanimously carried to approve the Infinity Communications and Consulting Application. (Duque-aye, Hobson-aye, Peterson-aye) 3-0
 - 2. AAA Network Solutions, Inc.**—E-rate Attachment to Service Agreement for Project 0195-20C.1 Network Electronics for Santa Clara. **Recommend discussion/approval.**

Moved, seconded (Hobson/Peterson), and unanimously carried to approve the AAA Network Solutions, Inc. Service Agreement. (Duque-aye, Hobson-aye, Peterson-aye) 3-0

3. **CSBA—First Reading of Board Policies from CSBA. Recommend discussion/approval.**

Moved, seconded (Peterson/Duque), and unanimously carried to waive the second reading and approve the CSBA Board Policies. (Duque-aye, Hobson-aye, Peterson-aye) 3-0

D. Resolutions

1. Resolution 19-20-07—Ordering a Regular Governing Board Member Election, Ordering Consultation with Other Elections, and Constituting “Specification of the Election Order” to be held on November 3, 2020. Recommend discussion/approval.

2. Resolution 19-20-08—Grading During Emergency School Closures. Recommend discussion/approval.

Moved, seconded (Duque/Peterson), and unanimously carried to approve Resolutions 19-20-07 and 19-20-08. (Duque-aye, Hobson-aye, Peterson-aye) 3-0

E. Personnel

V. Adjourn to Executive Session

In accordance with the posted agenda, the Board might wish to adjourn to closed session during the course of the meeting to consider the topics indicated below:

***Personnel (Govt. Code Section 54957)**

***Collective Bargaining (Govt. Code Section 3549.1)**

***Discipline (Ed. Code Sections 35146 and 48918(c))**

***Litigation (Govt. Code 54956.9)**

***Real Property (Govt. Code Section 54956.8)**

Adjourn to Executive Session—Teacher/Principal, Kari Skidmore, requests that the board adjourn to Executive Session to CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

Designated Representatives: Kari Skidmore, Tami Peterson

Unrepresented employees: All Certificated, Classified, and Management Active Employees

Moved, seconded (Hobson/Duque), and unanimously carried to adjourn to Executive Session at 4:20 p.m. (Duque-aye, Hobson-aye, Peterson-aye) 3-0

VI. Return From Executive Session

Moved, seconded (Peterson/Hobson), and unanimously carried to return from Executive Session at 4:28 p.m. (Duque-aye, Hobson-aye, Peterson-aye) 3-0

Moved, seconded (Duque/Hobson), and unanimously carried to approve a one time, off schedule salary increase of 2% to the three, full time certificated employees. (Duque-aye, Hobson-aye, Peterson-aye)

VII. Advance Planning

A. Suggested Agenda Items

1. 2020-21 Budget

2. Re-opening Plans for fall

B. Future Meeting Dates

The next regular meeting is scheduled for June 17, 2020

VIII. Adjournment—Moved. Seconded (Duque/Hobson) and unanimously carried to adjourn the meeting at 4:48 p.m. (Duque-aye, Hobson-aye, Peterson-aye)