

**SANTA CLARA ELEMENTARY SCHOOL DISTRICT  
BOARD OF EDUCATION  
20030 E. TELEGRAPH ROAD  
SANTA PAULA, CA. 93060**

**OFFICIAL AGENDA  
REGULAR BOARD MEETING  
June 17, 2020  
3:00 p.m.  
Santa Clara Schoolhouse**

**I. Preliminary**

- A. Call to Order**
- B. Flag Salute**
- C. Roll Call**
  - Board: President: Lynne Peterson**
  - Clerk: Deann Hobson**
  - Member: Jason Duque**
  - CBO: Tami Peterson**
  - Teacher/Principal: Kari Skidmore**
- D. Introductions**
- E. Emergency Additions to the Agenda**
- F. Approval of Agenda**

**II. Public Hearings**

- 1. Proposition 30 Spending Plan for fiscal Year 2020-21—Education Protection Account**
- 2. Proposed budget 2020-21**
- 3. Science Textbook Adoption—Discovery Education Techbook**

**III. Information Items**

- A. Other Parties Desiring to Address the Board**

Individuals wishing to address the Board on non-agenda items may request permission from the Board President to speak on non-agenda items. When the board opens discussion to the public on any individual item, members of the audience are welcome to address the board on this item. Please identify yourself when recognized. Three (3) minutes are allotted to each speaker. A maximum of twenty (20) minutes may be allotted to each subject. No oral presentation shall include charges or complaints against any employee of the district, regardless of whether or not the employee is identified in the presentation by name or by another reference, which tends to identify. Charges or complaints of any employee of the district shall be made in writing to the Superintendent or Designee or President of the Board of Trustees. Persons with disabilities requiring special accommodations should contact the school's office prior to the meeting.
- B. Board Members Unscheduled Items**

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.
- C. Correspondence**
  - 1. Five Point**—Letter dated 6/3/20 was sent to Five Point in response to Newhall's Fair Share Payment received 5/14/20.
- D. Classroom Visitation**
- E. CBO Report**
- F. Principal's Report**
  - 1. Promotion Ceremony**—The end of year activities will be share with the Board.
  - 2. Parent Letters**—The principal letters that have been sent to date are included for the Board's review.
  - 3. PTO/SSC**—The agendas/minutes from the meetings are included for the Board's review.

4. **Certificates of Appreciation**—The certificates will be presented at the meeting to Jason Duque, Deann Hobson, Lynne Peterson, and Tami Peterson for their service to the Santa Clara Elementary School Board.
- G. **Enrollment**—There are 59 students enrolled for the 2020-21 school year; 15 K-1<sup>st</sup>, 18 2<sup>nd</sup>-3<sup>rd</sup>, and 26 4<sup>th</sup>-6<sup>th</sup>.
- H. **Calendar**
  1. **August 2020 Calendar**
  2. **Board Meeting 2020-21 Calendar**

#### IV. Action Items

- A. **Approval of Consent Agenda**  
Agenda items presented in this section compose the consent agenda and unless removed by the request of a Board member will be approved by the Board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.
  1. **Minutes of May 20, 2020 regular meeting**
  2. **Finance and Purchasing**
    - 2.1 **Monthly Board Report**
    - 2.2 **Check Register**
  3. **Approval of Certification of Signatures Document**  
Annually, at the beginning of each fiscal year, or after any reorganization or staff changes, agencies are required to declare the agent(s) authorized to sign documents, etc. **Note: Signatures of all board members will be requested at the board meeting.**
  4. **Approval of 2020-21 Contracts**
    - a. **Redtail Groundwater Solutions, Inc. 7/1/20-6/30/21**
    - b. **Sierra Pacific Landscaping Agreement for Independent Contractor Services 7/1/20-6/30/21**
    - c. **Xerox Lease Agreement 7/1/20-6/30/21**
    - d. **VCOE Agreement for Financial/Escape Payroll/Personnel System 7/1/20-6/30/21**
    - e. **VCOE Agreement for Courier Services 7/1/20-6/30/21**
    - f. **VCOE Addendum to Contract, Hearing 7/1/20-6/30/21**
    - g. **Document Tracking Services 7/1/20-6/30/21**
    - h. **Renaissance Accelerated Reader and STAR Reading 7/1/20-6/30/21**
    - i. **Ventura County SELPA for Social/Emotional Services Specialist 9/1/20-7/31/21**
    - j. **VCOE Agreement for Q Communication Software Licensing 7/1/20-6/30/21**
    - k. **CSBA Contract for Gamut Policy 7/1/20-6/30/21**
    - l. **CSBA Contract for CSBA and ELA Membership 7/1/20-6/30/21**
    - m. **Infinity Communications and Consulting Category One E-rate Consulting Service FY 2021A 3 year term 7/1/20-6/30/23**
    - n. **Perimeter Security Preventative Maintenance Agreement 7/1/20-6/30/21**
    - o. **Integrated Fire & Safety Fire Alarm and Extinguishers 7/1/20-6/30/21**
  5. **Approval of 2019-20 Resolutions**
    - a. **Resolution #19-20-09 — District of Choice for the 2020-21 School Year**
    - b. **Resolution #19-20-10—Authority for the Board of Education to Improve Compensation and Benefits for Certain Categories of Employees after July 1, 2020**
    - c. **Resolution #19-20-11—Temporary Loans Between District Funds—fiscal year 2020-21**

- d. Resolution #19-20-12— Appropriation/Budget Transfers—fiscal year 2020-21**
- e. Resolution #19-20-13—Annual Declaration of Need of Emergency 30 Day Substitute**

**B. Old Business**

- 1. VRSD—Board will discuss the Toland Optimization Plan. Recommend Discussion/Action.**

**C. New Business**

- 1. COVID-19 Operations Written Report—**Executive Order N-56-20 requires that all LEAs complete a written report to explain the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency, the major impacts of such closures on students and families, and a description of how the LEA is meeting the needs of its unduplicated students. An LEA's local governing board or body approves the COVID-19 Operations Written Report, on or before July 1, 2020, in conjunction with the adoption of its budget. Once adopted by the local governing board or body, the COVID-19 Operations Written Report must be prominently posted on the homepage of the LEA's website. **Recommend Discussion/Approval.**
- 2. Santa Clara Elementary Financial Budget, 2020-21—**Administration recommends the Board adopt the 2020-21 District Budget pursuant to Education code 42127 which includes the Standards and Criteria pursuant to Education Code 33129, as presented. **Recommend Discussion/Approval.**
- 3. Approval of the Proposition 30 Spending Plan for Fiscal Year 2020-21—**Education Protection Account. **Recommend Discussion/Approval.**
- 4. Public Review/Adoption Process of the K-6<sup>th</sup> Discovery Education Techbook Science Program—**The instructional materials were reviewed/selected by S.C. teachers at a VCOE sponsored publisher's fair, piloted in the 1<sup>st</sup>-6<sup>th</sup> grades August 2019-June 2020, presented to the public at a public board meeting, on display at the school site for public review/comment for the 2019-20 school year, and will be recommended to the board for adoption for the 2020-21 school year. Parents and community members are invited to view and give comment on the prospective textbooks, which are available in the school office June 1-August 31, 2020. **Recommend Discussion/Approval.**
- 5. BC Rincon Construction, Inc.—**Asphalt improvements to parking areas in the amount of \$11,725.60. **Recommend Discussion/Approval.**
- 6. COVID-19 & School Year 2020-21—**Board will discuss reopening plans. **Recommend Discussion/Approval.**

**D. Personnel**

**1. Approval of the Instructional Aide Position #9**

The position is 5 hours a day/5 days a week for a total of 25 hours per week. The position would begin 8/21/20 and would end 6/10/21. **—Recommend Discussion/Approval.**

**3. Approval of the Music Instructor Position #11**

The position is 3 hours a day/2 days a week for a total of 6 hour per week. The position would begin 9/8/20 and would end 6/10/21. **—Recommend Discussion/Approval.**

**4. Approval of the Instructional Aide Position # 13**

The position is 3 hours a day/5 days a week for a total of 15 hours per week. The position would begin 8/21/20 and would end 6/10/21. **—Recommend Discussion/Approval.**

**5. Approval of the Intervention Tutor Position**

The position is 1 hour a day/4 days a week for a total of 4 hours per week. The position would begin 8/31/20 and would end 6/10/21. —**Recommend Discussion/Approval.**

**6. Approval of the Enrichment Tutor Position**

The position is 1 hour a day/2 days a week for a total of 2 hours per week. The position would begin 9/8/20 and would end 6/10/21. —**Recommend Discussion/Approval.**

**V. Adjourn to Executive Session**

**Adjourn to Executive Session under Personnel (Govt. Code Section 54957) to consider the status of the goals and objectives for Teacher/Principal, Kari Skidmore and in consideration of confidential student issues other than expulsion and suspension, pursuant to Ed. Code 35146.**

**In accordance with the posted agenda, the Board might wish to adjourn to closed session during the course of the meeting to consider the topics indicated below:**

**\*Personnel (Govt. Code Section 54957)**

**\*Collective Bargaining (Govt. Code Section 3549.1)**

**\*Discipline (Ed. Code Sections 35146 and 48918(c))**

**\*Litigation (Govt. Code 54956.9)**

**\*Real Property (Govt. Code Section 54956.8)**

**VI. Return From Executive Session**

**VII. Advance Planning**

**A. Suggested Agenda Items**

**B. Future Meeting Dates**

- 1. The next regular meeting is scheduled for August 19, 2020.**

**VIII. Adjournment**