

**SANTA CLARA ELEMENTARY SCHOOL DISTRICT
BOARD OF EDUCATION
20030 E. TELEGRAPH ROAD
SANTA PAULA, CA. 93060**

**OFFICIAL MINUTES
REGULAR BOARD MEETING**

November 17, 2021

3:00 p.m.

Santa Clara Schoolhouse

I. Preliminary

A. Call to Order—The meeting was called to order at 3:07 p.m. by Board President, Deann Hobson.

B. Flag Salute

C. Roll Call

Board: President: Deann Hobson--Present

Clerk: Lynne Peterson--Present

Member: Jason Duque--Absent

CBO: Tami Peterson—Present

Teacher/Principal: Kari Skidmore—Present

Guest, David Lopez, Cooperative Strategies

D. Introductions

E. Emergency Additions to the Agenda

F. Approval of Agenda

Moved, seconded (Hobson/Peterson), and unanimously carried to approve the agenda. (Hobson-aye, Peterson-aye) 2-0

II. Public Hearing

1. California Voting Rights Act (CVRA)-#2 Pre-Map Public Hearing and Presentation-Cooperative Strategies—The Second Pre-Map Public Hearing and Presentation by Cooperative Strategies is to consider public input regarding the composition of the trustee areas prior to drawing draft maps of the proposed boundaries of the trustee areas.

Moved, seconded (Hobson/Peterson), and unanimously carried to open the Public Hearing at 3:07 p.m. (Hobson-aye, Peterson-aye) 2-0

Moved, seconded (Hobson/Peterson), and unanimously carried to close the Public Hearing at 3:09 p.m. (Hobson-aye, Peterson-aye) 2-0

III. Information Items

A. Other Parties Desiring to Address the Board

Individuals wishing to address the Board on non-agenda items may request permission from the Board President to speak on non-agenda items. When the board opens discussion to the public on any individual item, members of the audience are welcome to address the board on this item. Please identify yourself when recognized. Three (3) minutes are allotted to each speaker. A maximum of twenty (20) minutes may be allotted to each subject. No oral presentation shall include charges or complaints against any employee of the district, regardless of whether or not the employee is identified in the presentation by name or by another reference, which tends to identify. Charges or complaints of any employee of the district shall be made in writing to the Superintendent or Designee or President of the Board of Trustees. Persons with disabilities requiring special accommodations should contact the school's office prior to the meeting.

B. Board Members Unscheduled Items

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.

C. Correspondence

1. VCOE—In accordance with Ed. Code Sections 1628, 42100, and 41023, the VCOE has reviewed the Unaudited Actuals of Santa Clara Elementary School District for fiscal year 2020-21. Based upon the review, the 2020-21 Unaudited Actuals report has been certified to the California Department of Education.

2. California State Controller—Certification letter fiscal year 2019-20 received on 10/18/21. The SCO certifies that the audit report conforms to the reporting standards and meets the requirements of Title 2, Part 200, Subpart F-Audit Requirements (Uniform Guidance.) The SCO's certification authorizes the auditee to release the portion of the audit fee withheld under the provisions of California Education Code Section 14505.

D. CBO Report

E. Classroom Visitation

F. Principal's Report.

1. PTO/SSC Report—The agendas/minutes are included for the Board's review.

2. Parent letters—The principal letters are included for the Board's review.

G. Enrollment--There are **55 students enrolled for the 2021-22 school year; 15 K-1st, 16 2nd-3rd, and 24 4th-6th.**

H. Calendar

1. December Calendar

IV. Action Items

A. Approval of Consent Agenda

Agenda items presented in this section compose the consent agenda and unless removed by the request of a Board member will be approved by the Board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. Minutes of October 20, 2021, regular meeting

2. Finance and Purchasing

2.1 Monthly Board Report

Moved, seconded (Peterson/Hobson), and unanimously carried to approve the Consent Agenda. (Hobson-aye, Peterson-aye) 2-0

B. Old Business

C. New Business

1. Santa Clara Elementary School District—The Annual Organizational Meeting of the Governing Board is scheduled for Wednesday, December 15, 2021 at 3:00 p.m. **Recommend discussion/approval.**

Moved, seconded (Peterson/Hobson), and unanimously carried to approve the Annual Organizational Meeting. (Hobson-aye, Peterson-aye) 2-0

2. Ventura County Education Network, VCEDNET—Addendum to Contract dated 2/13/19 for Complete Internet Access Network Service—Term of original contract is 7/1/19-6/30/22, extended to 6/30/23. **Recommend discussion/approval.**

Moved, seconded (Hobson/Peterson), and unanimously carried to approve the Ventura County Education Network, VCEDNET Addendum to Contract. (Hobson-aye, Peterson-aye) 2-0

3. Educator Effectiveness Block Grant 2021—Recommend discussion.

4. Comprehensive School Safety Plan 2021-22—The plan was revised and approved by the School Site Council and Safety Committee on 11/8/21. **Recommend discussion/approval. Moved, seconded (Hobson/Peterson), and unanimously carried to approve the Comprehensive School Safety Plan 2021-22. (Hobson-aye, Peterson-aye) 2-0**

D. Resolutions

1. Resolution #21-22-05—Annual Accounting and Five-Year Accounting of Development Fees for Fiscal Year 2020-21 in the Developer Fee Fund(s)— Government Code sections 66001 and 66006 require school districts collecting statutory school facilities fees to take certain actions to comply with these requirements. The purpose of this Resolution is to comply with these requirements. **Recommend discussion/approval of Resolution and Report.**

Moved, seconded (Peterson/Hobson), and unanimously carried to approve Resolution #21-22-05. (Hobson-aye, Peterson-aye) 2-0

E. Personnel

1. PAR—Extra Hours (5) for Instructional Aide Library Training for Employee #57. Recommend discussion/approval.

Moved, seconded (Hobson/Peterson), and unanimously carried to approve the PAR—Extra Hours (5) for Instructional Aide Library Training for Employee #57. (Hobson-aye, Peterson-aye) 2-0

2. PAR—Extra Duty--Substitute Teacher—Sonny Nguyen. Recommend discussion/approval.

Moved, seconded (Hobson/Peterson), and unanimously carried to approve the PAR—Extra Duty--Substitute Teacher. (Hobson-aye, Peterson-aye) 2-0

V. Adjourn to Executive Session

In accordance with the posted agenda, the Board might wish to adjourn to closed session during the course of the meeting to consider the topics indicated below:

***Personnel (Govt. Code Section 54957)**

***Collective Bargaining (Govt. Code Section 3549.1)**

***Discipline (Ed. Code Sections 35146 and 48918(c))**

***Litigation (Govt. Code 54956.9)**

***Real Property (Govt. Code Section 54956.8)**

VI. Return From Executive Session

VII. Advance Planning

A. Suggested Agenda Items

1. 1st Interim

B. Future Meeting Dates

The next regular meeting is scheduled December 15, 2021 at 3:00 p.m.

VIII. Adjournment

Moved, seconded (Hobson/Peterson), and unanimously carried to adjourn the meeting at 3:27 p.m. (Hobson-aye, Peterson-aye) 2-