

**SANTA CLARA ELEMENTARY SCHOOL DISTRICT
BOARD OF EDUCATION
20030 E. TELEGRAPH ROAD
SANTA PAULA, CA. 93060**

**OFFICIAL MINUTES
REGULAR BOARD MEETING**

October 20, 2021

3:00 p.m.

**Santa Clara Schoolhouse
Zoom Meeting**

I. Preliminary

A. Call to Order—The meeting was called to order at 3:05 p.m. by Board President, Deann Hobson.

B. Flag Salute

C. Roll Call

Board: **President: Deann Hobson-Present**
 Clerk: Lynne Peterson-Present
 Member: Jason Duque-Absent

CBO: Tami Peterson-Present
Teacher/Principal: Kari Skidmore-Present

D. Introductions

E. Emergency Additions to the Agenda

F. Approval of Agenda

Moved, seconded (Peterson/Hobson), and unanimously carried to approve the agenda. (Hobson-aye, Peterson-aye) 2-0

II. Public Hearing

1. California Voting Rights Act (CVRA)-#1 Pre-Map Public Hearing and Presentation-Cooperative Strategies—The First Pre-Map Public Hearing and Presentation by Cooperative Strategies is to consider public input regarding the composition of the trustee areas prior to drawing draft maps of the proposed boundaries of the trustee areas.

Moved, seconded (Peterson/Hobson), and unanimously carried to open the Public Hearing at 3:05 p.m. (Hobson-aye, Peterson-aye) 2-0

Moved, seconded (Peterson/Hobson), and unanimously carried to close the Public Hearing at 3:45 p.m. (Hobson-aye, Peterson-aye) 2-0

III. Information Items

A. Other Parties Desiring to Address the Board

Individuals wishing to address the Board on non-agenda items may request permission from the Board President to speak on non-agenda items. When the board opens discussion to the public on any individual item, members of the audience are welcome to address the board on this item. Please identify yourself when recognized. Three (3) minutes are allotted to each speaker. A maximum of twenty (20) minutes may be allotted to each subject. No oral presentation shall include charges or complaints against any employee of the district, regardless of whether or not the employee is identified in the presentation by name or by another reference, which tends to identify. Charges or complaints of any employee of the district shall be made in writing to the Superintendent or Designee or President of the Board of Trustees. Persons with disabilities requiring special accommodations should contact the school's office prior to the meeting.

B. Board Members Unscheduled Items

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.

C. Correspondence

1. VCOE—In accordance with Ed. Code Sections 52070 and 42127, the VCOE has reviewed the Local Control Accountability Plan (LCAP) and adopted budget of Santa Clara Elementary School District for fiscal year 2021-22. The County Superintendent of Schools has approved the LCAP and 2021-22 adopted budget based on their review dated 9/15/21.

D. CBO Report

E. Classroom Visitation

F. Principal's Report

- 1. William's Quarterly Report**—The quarterly report was submitted for October 2021. No complaints were filed during the quarter.
- 2. PTO/SSC Report**—The agendas/minutes are included for the Board's review.
- 3. Parent letters**—The principal letters are included for the Board's review.

G. Enrollment—There are 55 students enrolled for the 2021-22 school year; 15 K-1st, 16 2nd-3rd, and 24 4th-6th.

H. Calendar

- 1. November Calendar**

IV. Action Items

A. Approval of Consent Agenda

Agenda items presented in this section compose the consent agenda and unless removed by the request of a Board member will be approved by the Board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

- 1. Minutes of September 15, 2021 regular meeting**
- 2. Finance and Purchasing**
 - 2.1 Monthly Board Report**

Moved, seconded (Peterson/Hobson), and unanimously carried to approve the Consent Agenda. (Hobson-aye, Peterson-aye) 2-0

B. Old Business

C. New Business

- 1. Classified Miscellaneous Salary Schedule 2021-22- Recommend approval.**

Moved, seconded (Hobson/Peterson), and unanimously carried to approve the Classified Miscellaneous Salary Schedule 2021-22. (Hobson-aye, Peterson-aye) 2-0

- 2. School Facilities Fee Certification of Compliance Application**—Check in the amount of \$397.30 received on 9/15/21. **Recommend approval.**

Moved, seconded (Hobson/Peterson), and unanimously carried to approve the School Facilities Fee Certification of Compliance Application. (Hobson-aye, Peterson-aye) 2-0

- 3. Ventura County Office of Education-Technology Service Level Agreement** in the amount of \$2,000 for technology support for the 2021-22 school year. **Recommend approval.**

Moved, seconded (Hobson/Peterson), and unanimously carried to approve the Technology Service Level Agreement. (Hobson-aye, Peterson-aye) 2-0

D. Resolutions

1. Resolution #21-22-03 National Red Ribbon Week—Santa Clara will observe the week of 10/25/21-10/29/21 by encouraging all citizenry in celebrating healthy choices and positive models for living drug free. **Recommend approval.**

2. Resolution #21-22-04 Character Education Month—Santa Clara will recognize October as Character Education Month by providing a comprehensive curriculum that promotes a common core of personal and social values as the basis of good character. **Recommend approval.**

Moved, seconded (Peterson/Hobson), and unanimously carried to approve Resolutions #21-22-03 and 21-22-04. (Hobson-aye, Peterson-aye) 2-0

E. Personnel

V. Adjourn to Executive Session

In accordance with the posted agenda, the Board might wish to adjourn to closed session during the course of the meeting to consider the topics indicated below:

***Personnel (Govt. Code Section 54957)**

***Collective Bargaining (Govt. Code Section 3549.1)**

***Discipline (Ed. Code Sections 35146 and 48918(c))**

***Litigation (Govt. Code 54956.9)**

***Real Property (Govt. Code Section 54956.8)**

VI. Return From Executive Session

VII. Advance Planning

A. Suggested Agenda Items

1. 1st Interim

B. Future Meeting Dates

The next regular meeting is scheduled November 17, 2021 at 3:00 p.m.

VIII. Adjournment

Moved, seconded (Hobson/Peterson), and unanimously carried to adjourn the meeting at 3:41 p.m. (Hobson-aye, Peterson-aye) 2-0

