

**SANTA CLARA ELEMENTARY SCHOOL DISTRICT
BOARD OF EDUCATION
20030 E. TELEGRAPH ROAD
SANTA PAULA, CA. 93060**

**OFFICIAL MINUTES
REGULAR BOARD MEETING**

November 14, 2018

3:00 p.m.

Santa Clara Schoolhouse

I. Preliminary

A. Call to Order—The meeting was called to order at 3:08 p.m. by Board Clerk, Lynne Peterson.

B. Flag Salute

C. Roll Call

Board: **President: Jason Duque--Absent**
 Clerk: Lynne Peterson--Present
 Member: Deann Hobson--Present

CBO: Tami Peterson--Present

Teacher/Principal: Kari Skidmore--Present

D. Introductions

E. Emergency Additions to the Agenda

Approval of Agenda

**Moved, seconded (Hobson/Peterson), and unanimously carried to approve the agenda.
(Hobson-aye, Peterson-aye) 2-0**

II. Public Hearing

III. Information Items

A. Other Parties Desiring to Address the Board

Individuals wishing to address the Board on non-agenda items may request permission from the Board President to speak on non-agenda items. When the board opens discussion to the public on any individual item, members of the audience are welcome to address the board on this item. Please identify yourself when recognized. Three (3) minutes are allotted to each speaker. A maximum of twenty (20) minutes may be allotted to each subject. No oral presentation shall include charges or complaints against any employee of the district, regardless of whether or not the employee is identified in the presentation by name or by another reference, which tends to identify. Charges or complaints of any employee of the district shall be made in writing to the Superintendent or Designee or President of the Board of Trustees. Persons with disabilities requiring special accommodations should contact the school's office prior to the meeting.

B. Board Members Unscheduled Items

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.

C. Correspondence

1. VCOE—In accordance with Ed. Code Sections 52070 and 42127, the VCOE has reviewed the Local Control Accountability Plan (LCAP) and adopted budget of Santa Clara Elementary School District for fiscal year 2018-19. The County Superintendent of Schools has approved the 2018-19 LCAP and adopted budget based on their review dated 9/14/18.

2. CDE—The California Department of Education has approved the request for 13 emergency days on December 5-8, 11-15, and 18-21, 2017 at Santa Clara Elementary School, Form J-13A dated 9/19/18.

3. County Clerk and Recorder--The letter was received on October 17, 2018, in

regards to the November 6th, 2016, Statewide General Election. No election will be held in the district.

4. Fillmore and Piru Basins—The letter was received on November 5, 2018 in regards to the FPB GSA groundwater extractions fee billing, late fees and penalties.

5. CSBA—Nominations for CSBA’s Delegate Assembly will be accepted until Friday, January 7, 2019.

D. CBO Report

E. Classroom Visitation

F. Principal’s Report

1. William’s Quarterly Report—The quarterly report was submitted for October 2018. No complaints were filed during the quarter.

2. PTO/SSC Report—The agendas/minutes are included for the Board’s review.

3. Parent letters—The principal letters are included for the Board’s review.

4. LCAP—The principal will give and update of the local indicators in the Dashboard.

5. CA Voting Rights Act—The principal will give an overview of the CVRA.

G. Enrollment--There are 59 students enrolled for the 2018-19 school year; 17 K-1st, 18 2nd-3rd, and 24 4th-6th.

H. Calendar

1. November Calendar

2. December Calendar

IV. Action Items

A. Approval of Consent Agenda

Agenda items presented in this section compose the consent agenda and unless removed by the request of a Board member will be approved by the Board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. Minutes of September 19, 2018 regular meeting

2. Finance and Purchasing

2.1 Monthly Board Report September 2018

2.2 Monthly Board Report October 2018

Moved, seconded (Hobson/Peterson), and unanimously carried to approve the Consent Agenda. (Hobson-aye, Peterson-aye) 2-0

B. Old Business

C. New Business

1. Santa Clara Elementary School District—The Annual Organizational Meeting of the Governing Board is scheduled for Wednesday, December 19, 2018 at 3:00 p.m. **Recommend approval.**

Moved, seconded (Peterson/Hobson), and unanimously carried to approve the Annual Organizational Meeting Date. (Hobson-aye, Peterson-aye) 2-0

D. Resolutions

1. Resolution #18-19-03 Character Education Month—Santa Clara will recognize October as Character Education Month by providing a comprehensive curriculum that promotes a common core of personal and social values as the basis of good character. **Recommend approval.**

2. Resolution #18-19-04 National Red Ribbon Week—Santa Clara will observe the week of 10/22/18-10/26/18 by encouraging all citizenry in celebrating healthy choices and positive models for living drug free. **Recommend approval.**

3. Resolution #18-19-05—Annual Accounting and Five-Year Accounting of Development Fees for Fiscal Year 2017-18 in the Developer Fee Fund(s)— Government Code sections 66001 and 66006 require school districts collecting statutory school facilities fees to take certain actions to comply with these requirements. The purpose of this Resolution is to comply with these requirements. **Recommend approval of Resolution and Report.**

Moved, seconded (Hobson/Peterson), and unanimously carried to approve the Resolutions #1-3. (Hobson-aye, Peterson-aye) 2-0

E. Personnel

1. Substitute Teacher, Lorraine Crimi, hire date 10/9/18. Recommend approval.

2. Substitute Teacher, Elizabeth Frey, hire date 8/27/18. Recommend approval.

Moved, seconded (Hobson/Peterson), and unanimously carried to approve Personnel #1-2 (Hobson-aye, Peterson-aye) 2-0

V. Adjourn to Executive Session

In accordance with the posted agenda, the Board might wish to adjourn to closed session during the course of the meeting to consider the topics indicated below:

***Personnel (Govt. Code Section 54957)**

***Collective Bargaining (Govt. Code Section 3549.1)**

***Discipline (Ed. Code Sections 35146 and 48918(c))**

***Litigation (Govt. Code 54956.9)**

***Real Property (Govt. Code Section 54956.8)**

VI. Return From Executive Session

VII. Advance Planning

A. Suggested Agenda Items

1. 1st Interim

B. Future Meeting Dates

The next regular meeting is scheduled December 19, 2018 at 3:00 p.m.

VIII. Adjournment-- Moved, seconded (Hobson/Peterson), and unanimously carried to Adjourn at 3:25 p.m. (Hobson-aye, Peterson-aye) 2-0