

**SANTA CLARA ELEMENTARY SCHOOL DISTRICT  
BOARD OF EDUCATION  
20030 E. TELEGRAPH ROAD  
SANTA PAULA, CA. 93060**

**OFFICIAL MINUTES  
REGULAR BOARD MEETING**

**September 19, 2018**

**3:00 p.m.**

**Santa Clara Schoolhouse**

**I. Preliminary**

- A. Call to Order—The meeting was called to order at 3:06 p.m. by Board Clerk, Lynne Peterson.
- B. Flag Salute
- C. Roll Call
  - Board: President: Jason Duque--Absent  
Clerk: Lynne Peterson--Present  
Member: Deann Hobson--Present
  - CBO: Tami Peterson--Present  
Teacher/Principal: Kari Skidmore--Present
- D. Introductions
- E. Emergency Additions to the Agenda
- F. Approval of Agenda

Moved, seconded (Hobson/Peterson), and unanimously carried to approve the agenda.  
(Hobson-aye, Peterson-aye) 2-0

**II. Public Hearing**

**Scheduled Public Hearing—Public Hearing Regarding the Sufficiency and Insufficiency of Instructional Materials**—The adoption of Resolution #18-19-02 is necessary in order to continue to receive State textbook and instructional materials funding. During the 2018-19 school year, the district had sufficient funds to purchase instructional materials for students in grades K-6<sup>th</sup> in English/Language Arts, Mathematics, History/Social Science and Science.

Moved, seconded (Hobson/Peterson), and unanimously carried to open the Public Hearing at 3:07 p.m.. (Hobson-aye, Peterson-aye) 2-0

Moved, seconded (Hobson/Peterson), and unanimously carried to close the Public Hearing at 3:07 p.m.. (Hobson-aye, Peterson-aye) 2-0

**III. Information Items**

**A. Other Parties Desiring to Address the Board**

Individuals wishing to address the Board on non-agenda items may request permission from the Board President to speak on non-agenda items. When the board opens discussion to the public on any individual item, members of the audience are welcome to address the board on this item. Please identify yourself when recognized. Three (3) minutes are allotted to each speaker. A maximum of twenty (20) minutes may be allotted to each subject. No oral presentation shall include charges or complaints against any employee of the district, regardless of whether or not the employee is identified in the presentation by name or by another reference, which tends to identify. Charges or complaints of any employee of the district shall be made in writing to the Superintendent or Designee or President of the Board of Trustees. Persons with disabilities requiring special accommodations should contact the school's office prior to the meeting.

**B. Board Members Unscheduled Items**

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.

C. Correspondence

D. CBO Report

E. Classroom Visitation

F. Principal's Report

1. **Art/Music Programs**—All S.C. students will participate in art and music classes this year. We will showcase the art at an Open House/Art Fair in the spring and music at our Winter Music Program and at our Promotion Celebration. We will feature an "Artist and a Composer of the Month".
2. **Enrichment/Tutoring Programs**—Students were recommended for tutoring groups based on performance in the classroom, on district assessment, and on state testing.
3. **PTO/SSC Report**—The agendas/minutes are included for the Board's review.
4. **Parent letters**—The principal letters are included for the Board's review.

G. **Enrollment**—There are 59 students enrolled for the 2018-19 school year; 17 K-1<sup>st</sup>, 18 2<sup>nd</sup>-3<sup>rd</sup>, and 24 4<sup>th</sup>-6<sup>th</sup>.

H. Calendar

1. October Calendar

#### IV. Action Items

A. **Approval of Consent Agenda**

Agenda items presented in this section compose the consent agenda and unless removed by the request of a Board member will be approved by the Board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. Minutes of August 22, 2018 regular meeting
2. Finance and Purchasing  
2.1 Monthly Board Report

Moved, seconded (Hobson/Peterson), and unanimously carried to approve the Consent Agenda. (Hobson-aye, Peterson-aye) 2-0

B. Old Business

C. New Business

1. **Troxell Technology Quote**—3 Hitachi Interactive Projectors and speakers, including cabling and installation—approximately \$9,000. **Recommend approval.**

Moved, seconded (Hobson/Peterson), and unanimously carried to approve the Troxell Technology Quote. (Hobson-aye, Peterson-aye) 2-0

2. **MOU for Educator Support and Effectiveness Programs**—Agreement between Ventura County Office of Education and Santa Clara Elementary School District implemented July 1, 2018-June 30, 2021. **Recommend approval.**

Moved, seconded (Hobson/Peterson), and unanimously carried to approve the MOU for Educator Support and Effectiveness Programs. (Hobson-aye, Peterson-aye) 2-0

D. Resolutions

1. **Resolution #18-19-02—Sufficiency or Insufficiency of Instructional Materials**



The Board must make a determination by resolution as to whether each pupil in the district has sufficient instructional materials in reading/language arts, mathematics, science, and history-social science that are consistent with the content cycles of the curriculum frameworks. If the Board determines that the District does not meet the criteria then information on the reasons why the District does not meet the established criteria must be provided. At the same time, the Board must outline the action that will be taken to insure that each pupil will have sufficient materials.  
**Recommend approval.**

Moved, seconded (Peterson/Hobson), and unanimously carried to approve Resolution #18-19-02. (Hobson-aye, Peterson-aye) 2-0

**E. Personnel**

1. Stipend—Personnel #50 stipend of \$1,000 for serving as Induction 1 Mentor. **Recommend approval.**

Moved, seconded (Hobson/Peterson), and unanimously carried to approve the Stipend. (Hobson-aye, Peterson-aye) 2-0

**V. Adjourn to Executive Session**

In accordance with the posted agenda, the Board might wish to adjourn to closed session during the course of the meeting to consider the topics indicated below:

- \*Personnel (Govt. Code Section 54957)
- \*Collective Bargaining (Govt. Code Section 3549.1)
- \*Discipline (Ed. Code Sections 35146 and 48918(c))
- \*Litigation (Govt. Code 54956.9)
- \*Real Property (Govt. Code Section 54956.8)

**VI. Return From Executive Session**

**VII. Advance Planning**

**A. Suggested Agenda Items**

**B. Future Meeting Dates**

The next regular meeting is scheduled October 17, 2018 at 3:00 p.m.

**VIII. Adjournment-- Moved, seconded (Hobson/Peterson), and unanimously carried to Adjourn at 3:27 p.m. (Hobson-aye, Peterson-aye) 2-0**