

**SANTA CLARA ELEMENTARY SCHOOL DISTRICT  
BOARD OF EDUCATION  
20030 E. TELEGRAPH ROAD  
SANTA PAULA, CA. 93060**

**OFFICIAL MINUTES  
REGULAR BOARD MEETING**

**April 27, 2022**

**3:00 p.m.**

**Santa Clara Schoolhouse**

**I. Preliminary**

**A. Call to Order—The meeting was called to order at 3:00 p.m. by Board President, Lynne Peterson.**

**B. Flag Salute**

**C. Roll Call**

**Board: President: Lynne Peterson-Present**

**Clerk: Jason Duque-Present**

**Member: Deann Hobson-Present**

**CBO: Tami Peterson-Present**

**Teacher/Principal: Kari Skidmore-Present**

**D. Introductions**

**E. Emergency Additions to the Agenda**

**F. Approval of Agenda**

**Moved, seconded (Duque/Hobson), and unanimously carried to approve the agenda.  
(Duque-aye, Hobson-aye, Peterson-aye) 3-0**

**II. Public Hearing**

**III. Information Items**

**A. Other Parties Desiring to Address the Board**

Individuals wishing to address the Board on non-agenda items may request permission from the Board President to speak on non-agenda items. When the board opens discussion to the public on any individual item, members of the audience are welcome to address the board on this item. Please identify yourself when recognized. Three (3) minutes are allotted to each speaker. A maximum of twenty (20) minutes may be allotted to each subject. No oral presentation shall include charges or complaints against any employee of the district, regardless of whether or not the employee is identified in the presentation by name or by another reference, which tends to identify. Charges or complaints of any employee of the district shall be made in writing to the Superintendent or Designee or President of the Board of Trustees. Persons with disabilities requiring special accommodations should contact the school's office prior to the meeting.

**B. Board Members Unscheduled Items**

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.

**C. Correspondence**

**D. CBO Report**

**1. Local Control Funding Formula (LCFF) & Local Control Accountability Plan (LCAP).**

**E. Principal's Report**

**1. California Assessment of Student Performance and Progress (CAASPP)—Students in grades 3<sup>rd</sup>-6<sup>th</sup> will participate in the CAASPP testing 5/16-5/26.**

**2. Williams Uniform Complaints—The quarterly report covering the period 1/1/22 to 3/31/22 was submitted to the VCOE. No complaints have been received to date.**

**3. PTO—The agendas/minutes are included for the Board's review.**

**4. SSC (LCAP/LCFF)—The agendas/minutes are included for the Board's review.**

5. **Parent letters**—The principal letters that have been sent to date are included.
  6. **Community Service**—Santa Clara students raised \$1,787.52 for the American Heart Association with the Kids Heart Challenge and \$200 for SPARC with proceeds from Santa's Secret Shop.
  7. **The Bob & Marion Wilson Teacher Institute of Colonial Williamsburg**—The 2022 scholarship application was awarded to Teacher, Morgan Stowers. She will travel to Williamsburg for an all-expense paid, week-long residential session of collaborative idea sharing with Colonial Williamsburg staff and fellow teachers. Teachers will gain classroom-ready instructional resources through the Colonial Williamsburg Education Resource Library.
- F. **Enrollment**—There are 56 students enrolled for the 2021-22 school year; 16 K-1<sup>st</sup>, 16 2<sup>nd</sup>-3<sup>rd</sup>, and 24 4<sup>th</sup>-6<sup>th</sup>.
- G. **Calendar**
1. **May Calendar**
  2. **2022-23 School Calendar**

#### IV. Action Items

##### A. Approval of Consent Agenda

Agenda items presented in this section compose the consent agenda and unless removed by the request of a Board member will be approved by the Board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended. **Recommend approval.**

1. **Minutes of February 16, 2022 regular meeting**
2. **Finance and Purchasing**
  - 2.1 **Monthly Board Reports-February and March**
  - 2.2 **Check Register**

**Moved, seconded (Peterson/Duque), and unanimously carried to approve the Consent Agenda. (Duque-aye, Hobson-aye, Peterson-aye) 3-0**

##### B. Old Business

##### C. New Business

1. **Field Trip Request**—Teacher, Mrs. Stowers is requesting the Board consider a 5<sup>th</sup>/6<sup>th</sup> day trip to Disneyland for an Educational Tour in lieu of Outdoor School at a cost of \$141 per student for 15 students. **Recommend discussion/action.**

**Moved, seconded (Duque/Peterson), and unanimously carried to approve the field trip request with a cap of \$2,100. (Duque-aye, Hobson-aye, Peterson-aye) 3-0**

2. **CSBA**—The 2022 CSBA Delegate Assembly Elections ballots are due 5/2/22. **Recommend discussion/action.**

**No action was taken.**

3. **Santa Clara PTO**—Check in the amount of \$4,000 for the PE Program. **Recommend discussion/action.**

**Moved, seconded (Hobson/Duque), and unanimously carried to accept the PTO check. (Duque-aye, Hobson-aye, Peterson-aye) 3-0**

4. **Ventura County Arts Council**—Check in the amount of \$250 for Artist in the Classroom art supplies. **Recommend discussion/action.**

**Moved, seconded (Hobson/Duque), and unanimously carried to accept the Ventura County Arts Council check. (Duque-aye, Hobson-aye, Peterson-aye) 3-0**

**D. Resolutions**

**1. Resolution #21-22-07-Resolution of the Santa Clara Elementary School District ordering a Regular Governing Board Member Election, Ordering Consolidation with Other Elections, and Constituting "Specification of the Election Order" to be held on November 8, 2022. Recommend discussion/action.**

**Moved, seconded (Duque/Hobson), and unanimously carried to accept Resolution #21-22-07. (Duque-aye, Hobson-aye, Peterson-aye) 3-0**

**E. Personnel**

**V. Adjourn to Executive Session**

**In accordance with the posted agenda, the Board might wish to adjourn to closed session during the course of the meeting to consider the topics indicated below:**

**\*Personnel (Govt. Code Section 54957)**

**\*Collective Bargaining (Govt. Code Section 3549.1)**

**\*Discipline (Ed. Code Sections 35146 and 48918(c))**

**\*Litigation (Govt. Code 54956.9)**

**\*Real Property (Govt. Code Section 54956.8)**

**Adjourn to Executive Session—Teacher/Principal, Kari Skidmore, requests that the board adjourn to Executive Session to CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)**

**Designated Representatives: Kari Skidmore, Tami Peterson**

**Unrepresented employees: All Certificated, Classified, and Management Active Employees**

**Moved, seconded (Hobson/Duque), and unanimously carried to adjourn to Executive Session at 3:40 p.m. (Duque-aye, Hobson-aye, Peterson-aye) 3-0**

**VI. Return From Executive Session**

**Moved, seconded (Hobson/Duque), and unanimously carried to return from Executive Session at 4:23 p.m. (Duque-aye, Hobson-aye, Peterson-aye) 3-0**

**The Board directed CBO, Tami Peterson, to make alterations to the Certificated and Management Salary Schedules and bring to the May School Board Meeting.**

**VII. Advance Planning**

**A. Suggested Agenda Items**

**1. Public Hearing LCAP/LCFF**

**2. Public Hearing 2022-23 Budget**

**B. Future Meeting Dates**

**The next regular meeting is scheduled for May 18, 2022**

**VIII. Adjournment**

**Moved, seconded (Hobson/Duque), and unanimously carried to adjourn the meeting at 4:25 p.m. p.m. (Hobson-aye, Peterson-aye) 3-0**