

**SANTA CLARA ELEMENTARY SCHOOL DISTRICT
BOARD OF EDUCATION
20030 E. TELEGRAPH ROAD
SANTA PAULA, CA. 93060**

**OFFICIAL MINUTES
REGULAR BOARD MEETING**

March 20, 2019

3:00 p.m.

Santa Clara Schoolhouse

I. Preliminary

- A. Call to Order—The meeting was called to order at 3:02 p.m. by Board Clerk, Deann Hobson.**
- B. Flag Salute**
- C. Roll Call**
 - Board: President: Lynne Peterson—Absent**
 - Clerk: Deann Hobson—Present**
 - Member: Jason Duque—Present**
 - CBO: Tami Peterson--Present**
 - Teacher/Principal: Kari Skidmore--Present**
- D. Introductions**
- E. Emergency Additions to the Agenda**
- F. Approval of Agenda—Moved, seconded (Duque/Hobson), and unanimously carried to approve the agenda. (Duque-aye, Hobson-aye) 2-0**

II. Public Hearing

III. Information Items

- A. Other Parties Desiring to Address the Board**

Individuals wishing to address the Board on non-agenda items may request permission from the Board President to speak on non-agenda items. When the board opens discussion to the public on any individual item, members of the audience are welcome to address the board on this item. Please identify yourself when recognized. Three (3) minutes are allotted to each speaker. A maximum of twenty (20) minutes may be allotted to each subject. No oral presentation shall include charges or complaints against any employee of the district, regardless of whether or not the employee is identified in the presentation by name or by another reference, which tends to identify. Charges or complaints of any employee of the district shall be made in writing to the Superintendent or Designee or President of the Board of Trustees. Persons with disabilities requiring special accommodations should contact the school's office prior to the meeting.
- B. Board Members Unscheduled Items**

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.

Board Member, Jason Duque, reported on the Toland Group.
- C. Correspondence**
 - 1. Ventura County Office of Education—The Meritorious Public Service Award will be presented to Santa Clara Elementary School Board Member, Lynne Peterson, honoring her 24 years of service to the district.**
- D. CBO Report**
 - 1. Local Control Funding Formula (LCFF) & Local Control Accountability Plan (LCAP)— The District held a stakeholder meeting on 3/18/19.**
- E. Principal's Report**
 - 1. PTO—The agendas and minutes are included for the Board's review.**
 - 2. SSC (LCAP/LCFF)—The agenda and minutes are included for the Board's review.**
 - 3. Parent letters—The principal letters that have been sent to date are included.**
 - 4. CAASPP—Students in grades 3rd-6th will participate in testing 5/13/19-5/24/19.**

F. **Enrollment--** There are 59 students enrolled for the 2018-19 school year; 17 K-1st, 18 2nd-3rd, and 24 4th-6th.

G. **Calendar**

1. **April Calendar**

IV. **Action Items**

A. **Approval of Consent Agenda**

Agenda items presented in this section compose the consent agenda and unless removed by the request of a Board member will be approved by the Board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended. **Recommend approval.**

1. **Minutes of February 20, 2019 regular meeting**

2. **Finance and Purchasing**

2.1 **Monthly Board Report**

2.2 **Check Register**

Moved, seconded (Hobson/Duque), and unanimously carried to approve the Consent Agenda. (Duque-aye, Hobson-aye) 2-0

B. **Old Business**

C. **New Business**

1. **Clifton Larson Allen**— Independent Audit Services Engagement Letter for the June 30, 2019 Audit. **Recommend discussion/approval.**

Moved, seconded (Duque/Hobson), and unanimously carried to approve the Clifton Larson Allen Independent Audit Services Engagement Letter for the June 30, 2019 Audit. (Duque-aye, Hobson-aye) 2-0

2. **Clifton Larson Allen**— Independent Audit Services Engagement Letter for the June 30, 2020, 2021, and 2022 Audits. **Recommend discussion/approval.**

Moved, seconded (Duque/Hobson), and unanimously carried to approve the Clifton Larson Allen Independent Audit Services Engagement Letter for the June 30, 2020, 2021, and 2022 Audits. (Duque-aye, Hobson-aye) 2-0

3. **Ventura County Education Network (VCEDNET)**—Complete Bundled Internet Access Service Contract beginning July 1, 2019 and ending June 30, 2022. **Recommend discussion/approval.**

Moved, seconded (Hobson/Duque), and unanimously carried to approve the Ventura County Education Network (VCEDNET) Complete Bundled Internet Access Service Contract. (Duque-aye, Hobson-aye) 2-0

4. **Astro Camp**—Outdoor Science Camp for 5th/6th graders January 20-22, 2019, \$242 per student. **Recommend discussion/approval.**

Moved, seconded (Duque/Hobson), and unanimously carried to approve the Astro Camp. (Duque-aye, Hobson-aye) 2-0

D. **Resolutions**

E. **Personnel**

V. **Adjourn to Executive Session**

In accordance with the posted agenda, the Board might wish to adjourn to closed session during the course of the meeting to consider the topics indicated below:

***Personnel (Govt. Code Section 54957)**

***Collective Bargaining (Govt. Code Section 3549.1)**

***Discipline (Ed. Code Sections 35146 and 48918(c))**

***Litigation (Govt. Code 54956.9)**

***Real Property (Govt. Code Section 54956.8)**

VI. Return From Executive Session

VII. Advance Planning

A. Suggested Agenda Items

B. Future Meeting Dates

The next regular meeting is scheduled for April 17, 2019.

VIII. Adjournment—Moved, seconded (Hobson/Duque), and unanimously carried to Adjourn at 3:47p.m. (Duque-aye, Hobson-aye) 2-0