

**SANTA CLARA ELEMENTARY SCHOOL DISTRICT
BOARD OF EDUCATION
20030 E. TELEGRAPH ROAD
SANTA PAULA, CA. 93060**

**OFFICIAL MINUTES
REGULAR BOARD MEETING**

January 27, 2021

3:00 p.m.

Santa Clara Schoolhouse

***Zoom Meeting**

I. Preliminary

- A. Call to Order**—The meeting was called to order at 3:02 p.m. by Board President, Deann Hobson.
- B. Flag Salute**
- C. Roll Call**
 - Board: President: Deann Hobson-Present**
 - Clerk: Lynne Peterson-Present**
 - Member: Jason Duque-Present via Zoom**

 - CBO: Tami Peterson-Present via Zoom**
 - Teacher/Principal: Kari Skidmore-Present**
- D. Introductions**
- E. Emergency Additions to the Agenda**
- F. Approval of Agenda**
 - Moved, seconded(Duque/Peterson), and unanimously carried to approve the agenda. (Duque-aye, Hobson-aye, Peterson-aye) 3-0**
- G. Public Lottery for 2021-22 enrollment**

II. Information Items

A. Other Parties Desiring to Address the Board

Individuals wishing to address the Board on non-agenda items may request permission from the Board President to speak on non-agenda items. When the board opens discussion to the public on any individual item, members of the audience are welcome to address the board on this item. Please identify yourself when recognized. Three (3) minutes are allotted to each speaker. A maximum of twenty (20) minutes may be allotted to each subject. No oral presentation shall include charges or complaints against any employee of the district, regardless of whether or not the employee is identified in the presentation by name or by another reference, which tends to identify. Charges or complaints of any employee of the district shall be made in writing to the Superintendent or Designee or President of the Board of Trustees. Persons with disabilities requiring special accommodations should contact the school's office prior to the meeting.

B. Board Members Unscheduled Items

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.

C. Correspondence

1. County of Ventura-Public Hearing Notice, January 26, 2021-Hearing to consider the Granting of a Modified Conditional Use Permit to Authorize Operational Changes at the Existing Toland Road Sanitary Landfill.

Board Member, Jason Duque, reported to the Board that he attended the Public Hearing. The decision of granting the Modified Conditional Use Permit was postponed until the March 16, meeting.

D. Classroom Visitation

E. CBO Report

1. **Local Control Funding Formula/Local Control Accountability Plan**—The CBO will provide current information regarding the LCFF and the LCAP for Board discussion.

F. Principal's Report

1. **Williams Uniform Complaint**—The quarterly report was submitted to the VCOE in January, 2021, as per Ed. Code 35186. No complaints were filed during the quarter.
2. **PTO/SSC**—The agenda/minutes are included for the Board's review.
3. **Parent letters**—The principal letters that have been sent to date are included.

- G. Enrollment-- Enrollment--There are 55 students enrolled for the 2020-21 school year; 15 K-1st, 18 2nd-3rd, and 22 4th-6th.**

H. Calendar

1. **February 2021 Calendar**

IV. Action Items

A. Approval of Consent Agenda

Agenda items presented in this section compose the consent agenda and unless removed by the request of a Board member will be approved by the Board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. **Minutes of December 6, 2020 regular meeting**
2. **Finance and Purchasing**
 - 2.1 **Monthly Board Report**
 - 2.2 **Check Register**

Moved, seconded(Peterson/Duque), and unanimously carried to approve the Consent Agenda. (Duque-aye, Hobson-aye, Peterson-aye) 3-0

B. Old Business

1. **CA Voting Rights Act (CVRA). Recommend discussion.**

No action taken.

2. **Timeline for Re-Opening of In-Person Instruction. Recommend discussion/action.**

No action taken.

C. New Business

1. **School Accountability Report Card (SARC)**—The SARC was prepared by Teacher/Principal, Kari Skidmore, including data from the 2019-20 school year and published in the 2020-21 school year as required by CA state law and federal NCLB requirements. The SARC is available upon request in our school office and will be posted on our website at www.santaclaraesd.org. **Recommend discussion/approval.**

Moved, seconded(Hobson/Peterson), and unanimously carried to approve the SARC. (Duque-aye, Hobson-aye, Peterson-aye) 3-0

2. **Board Policy 5141.52 and Administrative Regulations**—Suicide Prevention-1st Read. **Recommend discussion/approval.**

Moved, seconded(Duque/Peterson), and unanimously carried to approve the Board Policy 5141.52 and Administrative Regulations. (Duque-aye, Hobson-aye, Peterson-aye) 3-0

3. **COVID-19 Prevention Program (CPP)**-Prepared to provide information related to the prevention of coronavirus, describe procedures and safe practices to keep employees and

students safe and to help prevent the spread of coronavirus in the workplace.
Recommend discussion/approval.

**Moved, seconded(Peterson/Duque), and unanimously carried to approve the
COVID-19 Prevention Program (CPP). (Duque-aye, Hobson-aye, Peterson-aye) 3-0**

D. Resolutions

E. Personnel

V. Adjourn to Executive Session

In accordance with the posted agenda, the Board might wish to adjourn to closed session during the course of the meeting to consider the topics indicated below:

***Personnel (Govt. Code Section 54957)**

***Collective Bargaining (Govt. Code Section 3549.1)**

***Discipline (Ed. Code Sections 35146 and 48918(c))**

***Litigation (Govt. Code 54956.9)**

***Real Property (Govt. Code Section 54956.8)**

VI. Return From Executive Session

VII. Advance Planning

A. Suggested Agenda Items

1. Second Interim

B. Future Meeting Dates

The next regular meeting is scheduled for February 17, 2021.

VIII. Adjournment

**Moved, seconded (Peterson/Hobson), and unanimously carried to adjourn the meeting at 3:46 p.m.
(Duque-aye, Hobson-aye, Peterson-aye) 3-0**