

**SANTA CLARA ELEMENTARY SCHOOL DISTRICT  
BOARD OF EDUCATION  
20030 E. TELEGRAPH ROAD  
SANTA PAULA, CA. 93060**

**OFFICIAL MINUTES  
REGULAR BOARD MEETING**

**January 19, 2022**

**3:00 p.m.**

**Santa Clara Schoolhouse**

**I. Preliminary**

**A. Call to Order—The meeting was called to order at 3:07 p.m. by Board President, Lynne Peterson.**

**B. Flag Salute**

**C. Roll Call**

**Board: President: Lynne Peterson-Present**

**Clerk: Jason Duque-Present**

**Member: Deann Hobson-Present**

**CBO: Tami Peterson-Absent**

**Teacher/Principal: Kari Skidmore-Present**

**D. Introductions**

**E. Emergency Additions to the Agenda**

**F. Approval of Agenda**

**Moved, seconded (Duque/Peterson), and unanimously carried to approve the agenda. (Duque-aye, Hobson-aye, Peterson-aye) 3-0**

**G. Public Lottery for 2022-2023 enrollment**

**II. Public Hearing**

- 1. California Voting Rights Act (CVRA)—2<sup>nd</sup> Public Hearing on Trustee Area Scenarios - Cooperative Strategies—The Second Public Hearing and Presentation on Trustee Area Scenarios by Cooperative Strategies.** The board will invite public comment and input on the draft map scenarios that have been prepared by the District demographer based upon input from the board and the community. Following the public hearing, the board may choose to adopt a trustee area map, or alternatively, opt to conduct a subsequent public hearing at a subsequent board meeting to provide further input before making a final map selection with its accompanying sequencing of the trustee area elections that will begin with the conduct of the 2020 governing board election in November of 2022.

**Moved, seconded (Hobson/Peterson), and unanimously carried to open the Public Hearing at 3:10 p.m. (Duque-aye, Hobson-aye, Peterson-aye) 3-0**

**Moved, seconded (Hobson/Peterson), and unanimously carried to close the Public Hearing at 3:38 p.m. (Duque-aye, Hobson-aye, Peterson-aye) 3-0**

**III. Information Items**

**A. Other Parties Desiring to Address the Board**

Individuals wishing to address the Board on non-agenda items may request permission from the Board President to speak on non-agenda items. When the board opens discussion to the public on any individual item, members of the audience are welcome to address the board on this item. Please identify yourself when recognized. Three (3) minutes are allotted to each speaker. A maximum of twenty (20) minutes may be allotted to each subject. No oral presentation shall include charges or complaints against any employee of the district, regardless of whether or not the employee is identified in the presentation by name or by another reference, which tends to identify. Charges or complaints of any employee of the district shall be made in writing to the Superintendent or Designee or President of the Board of Trustees. Persons with disabilities requiring special accommodations should contact the school's office prior to the meeting.

**B. Board Members Unscheduled Items**

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.

**C. Correspondence**

**D. Classroom Visitation**

**E. CBO Report**

**F. Principal's Report**

1. **Williams Uniform Complaint**—The quarterly report was submitted to the VCOE in January, 2022, as per Ed. Code 35186. No complaints were filed during the quarter.
2. **PTO/SSC**—The agenda/minutes are included for the Board's review.
3. **Parent letters**—The principal letters that have been sent to date are included.

**G. Enrollment-- Enrollment--There are 55 students enrolled for the 2021-2022 school year; 15 K-1<sup>st</sup>, 16 2<sup>nd</sup>-3<sup>rd</sup>, and 24 4<sup>th</sup>-6<sup>th</sup>.**

**H. Calendar**

1. **February 2022 Calendar**

**IV. Action Items**

**A. Approval of Consent Agenda**

Agenda items presented in this section compose the consent agenda and unless removed by the request of a Board member will be approved by the Board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. **Minutes of December 15, 2021 regular meeting**
2. **Finance and Purchasing**
  - 2.1 **Monthly Board Report**
  - 2.2 **Check Register**

**Moved, seconded (Duque/Hobson), and unanimously carried to approve the Consent Agenda. (Duque-aye, Hobson-aye, Peterson-aye) 3-0**

**B. Old Business**

**C. New Business**

1. **School Accountability Report Card (SARC)**—The SARC was prepared by Teacher/Principal, Kari Skidmore, including data from the 2020-2021 school year and published in the 2021-2022 school year as required by CA state law and federal NCLB requirements. The SARC is available upon request in our school office and will be posted on our website at [www.santaclaraesd.org](http://www.santaclaraesd.org). **Recommend discussion/approval.**

**Moved, seconded (Hobson/Peterson), and unanimously carried to approve the School Accountability Report Card (SARC). (Duque-aye, Hobson-aye, Peterson-aye) 3-0**

**D. Resolutions**

1. **Resolution 21-22-06**—Resolution Recommending that the Ventura County Committee on School District Organization approve and Establish Trustee Areas from which the Santa Clara Elementary School District Trustees will be Elected in a By-Trustee Area Election Process. **Recommend discussion/approval.**

**Moved, seconded (Duque/Hobson), and unanimously carried to Resolution 21-22-06. (Duque-aye, Hobson-aye, Peterson-aye) 3-0**

**E. Personnel**

**V. Adjourn to Executive Session**

**In accordance with the posted agenda, the Board might wish to adjourn to closed session during the course of the meeting to consider the topics indicated below:**

**\*Personnel (Govt. Code Section 54957)**

**\*Collective Bargaining (Govt. Code Section 3549.1)**

**\*Discipline (Ed. Code Sections 35146 and 48918(c))**

**\*Litigation (Govt. Code 54956.9)**

**\*Real Property (Govt. Code Section 54956.8)**

**VI. Return From Executive Session**

**VII. Advance Planning**

**A. Suggested Agenda Items**

**1. Second Interim**

**B. Future Meeting Dates**

**The next regular meeting is scheduled for February 16, 2022.**

**VIII. Adjournment**

**Moved, seconded (Hobson/Peterson), and unanimously carried to adjourn the meeting at 3:43 p.m. (Duque-aye, Hobson-aye, Peterson-aye) 3-0**