

**SANTA CLARA ELEMENTARY SCHOOL DISTRICT
BOARD OF EDUCATION
20030 E. TELEGRAPH ROAD
SANTA PAULA, CA. 93060**

**OFFICIAL MINUTES
REGULAR BOARD MEETING**

April 21, 2021

3:00 p.m.

Santa Clara Schoolhouse

I. Preliminary

- A. Call to Order**-The meeting was called to order at 3:00 p.m. by Board President, Deann Hobson.
- B. Flag Salute**
- C. Roll Call**
 - Board:** **President: Deann Hobson-Present**
 Clerk: Lynne Peterson-Present
 Member: Jason Duque-Absent
 - CBO: Tami Peterson-Present**
Teacher/Principal: Kari Skidmore-Present
- D. Introductions**
- E. Emergency Additions to the Agenda**
- F. Approval of Agenda**-Moved, seconded (Peterson/Hobson), and unanimously carried to approve the agenda. (Hobson-aye, Peterson-aye) 2-0

II.. Public Hearing

III. Information Items

A. Other Parties Desiring to Address the Board

Individuals wishing to address the Board on non-agenda items may request permission from the Board President to speak on non-agenda items. When the board opens discussion to the public on any individual item, members of the audience are welcome to address the board on this item. Please identify yourself when recognized. Three (3) minutes are allotted to each speaker. A maximum of twenty (20) minutes may be allotted to each subject. No oral presentation shall include charges or complaints against any employee of the district, regardless of whether or not the employee is identified in the presentation by name or by another reference, which tends to identify. Charges or complaints of any employee of the district shall be made in writing to the Superintendent or Designee or President of the Board of Trustees. Persons with disabilities requiring special accommodations should contact the school's office prior to the meeting.

B. Board Members Unscheduled Items

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.

C. Correspondence

D. CBO Report

- 1. Local Control Funding Formula (LCFF) & Local Control Accountability Plan (LCAP).**

E. Principal's Report

- 1. California Assessment of Student Performance and Progress (CAASPP)**—Students in grades 3rd-6th will participate in the CAASPP testing 5/17-5/28.
- 2. Williams Uniform Complaints**—The quarterly report covering the period 1/1/21 to 3/31/21 was submitted to the VCOE. No complaints have been received to date.
- 3. PTO**—The agendas/minutes are included for the Board's review.
- 4. SSC (LCAP/LCFF)**—The agendas/minutes are included for the Board's review.
- 5. Parent letters**-The principal letters that have been sent to date are included.

G. **Enrollment--** There are 54 students enrolled for the 2020-21 school year; 14 K-1st, 18 2nd-3rd, and 22 4th-6th.

H. **Calendar**

1. **May Calendar**
2. **2021-22 School Calendar**

IV. **Action Items**

A. **Approval of Consent Agenda**

Agenda items presented in this section compose the consent agenda and unless removed by the request of a Board member will be approved by the Board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended. **Recommend approval.**

1. **Minutes of March 10, 2021 regular meeting**
2. **Finance and Purchasing**
 - 2.1 **Monthly Board Reports**
 - 2.2 **Check Register**

Moved, seconded (Peterson/Hobson), and unanimously carried to approve the Consent Agenda. (Hobson-aye, Peterson-aye) 2-0

B. **Old Business**

C. **New Business**

1. **Developers Fee-500 Toland Road, Santa Paula, receipt of check in the amount of \$13,377. Recommend approval.**

Moved, seconded (Hobson/Peterson), and unanimously carried to approve the Developers Fee. (Hobson-aye, Peterson-aye) 2-0

2. **Clifton, Larson, Allen, LLP—Audit of financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Santa Clara Elementary School District for the year ended June 30, 2020. Recommend approval.**

Moved, seconded (Peterson/Hobson), and unanimously carried to approve the Audit. (Hobson-aye, Peterson-aye) 2-0

3. **Atkinson, Andelson, Loya, Ruud, and Romo-Agreement for Special Services, 4/21/21-6/30/23. Recommend approval.**

Moved, seconded (Hobson/Peterson), and unanimously carried to approve the Agreement. (Hobson-aye, Peterson-aye) 2-0

D. **Resolutions**

E. **Personnel**

1. **Classified Position #13-Increase in hours from 3 hours per day to 4 hours per day, 5 days per week for a total increase of 5 hours per week. Recommend approval.**
2. **Classified Position #4-Increase in hours from 2 hours per day, 3 days per week to 2 hours per day, 5 days a week for a total increase of 4 hours per week. Recommend approval.**
3. **Certificated Position-Substitute Teacher, Lorraine Crimi-Termination effective 3/17/21. Recommend approval.**

Moved, seconded (Peterson/Hobson), and unanimously carried to approve Personnel #1-3. (Hobson-aye, Peterson-aye) 2-0

V. **Adjourn to Executive Session**

In accordance with the posted agenda, the Board might wish to adjourn to closed session during the course of the meeting to consider the topics indicated below:

*Personnel (Govt. Code Section 54957)

*Collective Bargaining (Govt. Code Section 3549.1)

*Discipline (Ed. Code Sections 35146 and 48918(c))

*Litigation (Govt. Code 54956.9)

*Real Property (Govt. Code Section 54956.8)

Adjourn to Executive Session—Teacher/Principal, Kari Skidmore, requests that the board adjourn to Executive Session to CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

Designated Representatives: Kari Skidmore, Tami Peterson

Unrepresented employees: All Certificated, Classified, and Management Active Employees

Moved, seconded (Peterson/Hobson), and unanimously carried to Adjourn to Executive Session at 3:20 p.m. (Hobson-aye, Peterson-aye) 2-0

VI. Return From Executive Session

Moved, seconded (Hobson/Peterson), and unanimously carried to Return from Executive Session at 4:20 p.m. (Hobson-aye, Peterson-aye) 2-0

Moved, seconded, (Hobson/Peterson) to approve a one-time 5% off-schedule salary adjustment for classified personnel. The 5% off-schedule percentage will be calculated from the annual base salary in effect as of April 21, 2021, which will include longevity (if applicable) and will not include any additional salary such as overtime, annual stipends, or any other assignments in addition to the regular position held. The employee must be employed as of April 21, 2021, to be eligible to receive the 5% off-schedule.

The Governing Board approved a \$4,000 off-schedule payment to permanent certificated employees for their implementation of hybrid and distance learning. A 4.5% on-schedule salary increase was awarded to certificated employees retroactive to July 1, 2020. (Hobson-aye, Peterson-aye) 2-0

VII. Advance Planning

A. Suggested Agenda Items

1. Public Hearing LCAP/LCFF
2. Public Hearing 2021-22 Budget

B. Future Meeting Dates

The next regular meeting is scheduled for May 19, 2021

VIII. Adjournment—Moved, seconded, (Hobson/Peterson) and unanimously carried to adjourn the meeting at 4:23 p.m. (Hobson-aye, Peterson-aye) 2-0