

**SANTA CLARA ELEMENTARY SCHOOL DISTRICT  
BOARD OF EDUCATION  
20030 E. TELEGRAPH ROAD  
SANTA PAULA, CA. 93060**

**OFFICIAL MINUTES  
REGULAR BOARD MEETING**

**May 15, 2019**

**3:00 p.m.**

**Santa Clara Schoolhouse**

**I. Preliminary**

**A. Call to Order—The meeting was called to order at 3:07 p.m. by Board President, Lynne Peterson.**

**B. Flag Salute**

**C. Roll Call**

**Board: President: Lynne Peterson—Present**

**Clerk: Deann Hobson—Present**

**Member: Jason Duque—Present**

**CBO: Tami Peterson--Present**

**Teacher/Principal: Kari Skidmore--Present**

**D. Introductions**

**E. Emergency Additions to the Agenda**

**F. Approval of Agenda**

**Moved, seconded (Hobson/Duque), and unanimously carried to approve the agenda.  
(Duque-aye, Hobson-aye, Peterson-aye) 3-0**

**II. Public Hearing**

**A. Public Hearings**

**1. Local Control Accountability Plan (LCAP)**

**2. 2019-2020 Proposed Budget**

**Moved, seconded (Duque/Hobson), and unanimously carried to open the Public Hearing at 3:09 p.m.  
(Duque-aye, Hobson-aye, Peterson-aye) 3-0**

**Moved, seconded (Duque/Hobson), and unanimously carried to close the Public Hearing at 3:20 p.m.  
(Duque-aye, Hobson-aye, Peterson-aye) 3-0**

**III. Information Items**

**A. Other Parties Desiring to Address the Board**

Individuals wishing to address the Board on non-agenda items may request permission from the Board President to speak on non-agenda items. When the board opens discussion to the public on any individual item, members of the audience are welcome to address the board on this item. Please identify yourself when recognized. Three (3) minutes are allotted to each speaker. A maximum of twenty (20) minutes may be allotted to each subject. No oral presentation shall include charges or complaints against any employee of the district, regardless of whether or not the employee is identified in the presentation by name or by another reference, which tends to identify. Charges or complaints of any employee of the district shall be made in writing to the Superintendent or Designee or President of the Board of Trustees. Persons with disabilities requiring special accommodations should contact the school's office prior to the meeting.

**B. Board Members Unscheduled Items**

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.

**C. Correspondence**

**1. Ventura County Office of Education—The Meritorious Public Service Award will be presented to Santa Clara Elementary School Board Member, Lynne Peterson, honoring her 24 years of service to the district.**

2. **VCOE**—In accordance with Ed. Code Section 42131, the VCOE has accepted the positive certification submitted by the district based on the second interim report.
3. **California State Controller**—The Certification Letter for Fiscal Year 2017-18 was received on 4/8/19.

**D. CBO Report**

1. **Local Control Funding Formula (LCFF) & Local Control Accountability Plan (LCAP)**— The District held a stakeholder meeting on 3/18/19. Administration will meet with VCOE staff on 5/9/19 to review LCAP. A Public Hearing will be held for the LCAP and the proposed budget on 5/15/19 and both will be presented to the board for approval on 6/19/19.

**E. Principal's Report**

1. **Williams Uniform Complaints**—The quarterly report covering the period 1/1/19 to 3/31/19 was submitted to the VCOE. No complaints have been received to date.
2. **PTO**—The agendas/minutes are included for the Board's review.
3. **Parent letters**—The principal letters that have been sent to date are included.

**G. Enrollment-- There are 59 students enrolled for the 2018-19 school year; 17 K-1<sup>st</sup>, 18 2<sup>nd</sup>-3<sup>rd</sup>, and 24 4<sup>th</sup>-6<sup>th</sup>.**

**H. Calendar**

1. **May Calendar**
2. **June Calendar**

**IV. Action Items**

**A. Approval of Consent Agenda**

Agenda items presented in this section compose the consent agenda and unless removed by the request of a Board member will be approved by the Board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended. **Recommend approval.**

1. **Minutes of March 20, 2019 and April 17, 2019 regular meetings**
2. **Finance and Purchasing**
  - 2.1 **Monthly Board Reports**
  - 2.2 **Check Register**
3. **2019-2020 School Calendar**
4. **2019-20 Classified/Certificated Work Calendar**
5. **2019-20 Custodian Work Calendar**

**Moved, seconded (Hobson/Duque), and unanimously carried to approve the Consent Agenda. (Duque-aye, Hobson-aye, Peterson-aye) 3-0**

**B. Old Business**

1. **VRSD**—Board will discuss the Toland Optimization Plan. **Recommend discussion/action.**

**C. New Business**

1. **VCOE**—Addendum to MOU for Educator Support and Effectiveness Programs. **Recommend discussion/approval.**

**Moved, seconded (Hobson/Peterson), and unanimously carried to approve the Addendum to MOU for Educator Support and Effectiveness Programs. (Duque-aye, Hobson-aye, Peterson-aye) 3-0**

**D. Resolutions**

**E. Personnel**

1. **Resignation of Instructional Aide, Maria Mayes effective April 5, 2019. Recommend approval.**

**Moved, seconded (Hobson/Peterson), and unanimously carried to approve the Resignation.  
(Duque-aye, Hobson-aye, Peterson-aye) 3-0**

**V. Adjourn to Executive Session**

**In accordance with the posted agenda, the Board might wish to adjourn to closed session during the course of the meeting to consider the topics indicated below:**

**\*Personnel (Govt. Code Section 54957)**

**\*Collective Bargaining (Govt. Code Section 3549.1)**

**\*Discipline (Ed. Code Sections 35146 and 48918(c))**

**\*Litigation (Govt. Code 54956.9)**

**\*Real Property (Govt. Code Section 54956.8)**

**Adjourn to Executive Session—Teacher/Principal, Kari Skidmore, requests that the board adjourn to Executive Session to CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)**

**Designated Representatives: Kari Skidmore, Tami Peterson**

**Unrepresented employees: All Certificated, Classified, and Management Active Employees**

**Moved, seconded (Hobson/Peterson), and unanimously carried to adjourn to Executive Session at 4:10 p.m. (Duque-aye, Hobson-aye, Peterson-aye) 3-0**

**VI. Return From Executive Session**

**Moved, seconded (Hobson/Peterson), and unanimously carried to return from Executive Session at 4:20 p.m. (Duque-aye, Hobson-aye, Peterson-aye) 3-0**

**Moved, seconded (Hobson/Peterson), and unanimously carried to approve an ongoing salary increase of 4% retroactive to July 1, 2018 for all active certificated, classified, and management employees, who are employed by the District as of May 15, 2019, excluding temporary employees paid on the miscellaneous salary schedule. (Duque-aye, Hobson-aye, Peterson-aye) 3-0**

**VII. Advance Planning**

**A. Suggested Agenda Items**

**1. 2019-2020 LCAP/LCFF**

**2. 2019-2020 Budget**

**B. Future Meeting Dates**

**The next regular meeting is scheduled for June 19, 2019**

**VIII. Adjournment—Moved, seconded (Hobson/Peterson), and unanimously carried to Adjourn at 4:20 p.m. (Duque-aye, Hobson-aye, Peterson-aye) 3-0**