

**SANTA CLARA ELEMENTARY SCHOOL DISTRICT  
BOARD OF EDUCATION  
20030 E. TELEGRAPH ROAD  
SANTA PAULA, CA. 93060**

**OFFICIAL AGENDA  
REGULAR BOARD MEETING**

**December 21, 2022**

**3:00 p.m.**

**Santa Clara Schoolhouse**

**I. Preliminary**

- A. Call to Order**
- B. Flag Salute**
- C. Roll Call**

**Board:           President: Lynne Peterson  
                     Clerk: Jason Duque  
                     Member: Deann Hobson**

**CBO: Tami Peterson  
Teacher/Principal: Kari Skidmore**

- D. Introductions**
- E. Emergency Additions to the Agenda**
- F. Approval of Agenda**
- G. Organizational**
  - 1. Election and Swearing in of Officers and Committee Representatives**
    - a. President**
    - b. Clerk**
    - c. County Committee on School District Organization Representative**
  - 2. Set Date, Time, and Place of Meetings**
  - 3. Certification of Signatures**
  - 4. Newly elected President assumes leadership of the meeting**

**II. Public Hearing**

- A. Public Hearing on the Adoption of a Developer Fee Justification Study and the Increase in School Facilities Fees**

**III. Information Items**

- A. Other Parties Desiring to Address the Board**

Individuals wishing to address the Board on non-agenda items may request permission from the Board President to speak on non-agenda items. When the board opens discussion to the public on any individual item, members of the audience are welcome to address the board on this item. Please identify yourself when recognized. Three (3) minutes are allotted to each speaker. A maximum of twenty (20) minutes may be allotted to each subject. No oral presentation shall include charges or complaints against any employee of the district, regardless of whether or not the employee is identified in the presentation by name or by another reference, which tends to identify. Charges or complaints of any employee of the district shall be made in writing to the Superintendent or Designee or President of the Board of Trustees. Persons with disabilities requiring special accommodations should contact the school's office prior to the meeting.

- B. Board Members Unscheduled Items**

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.

- C. Correspondence**

**1. VCOE**—VCOE has reviewed the Santa Clara Elementary School District Unaudited Actuals for the fiscal year 2021-22 and submitted the report to the Superintendent of Public Instruction according to Education Code 42100, received October 27, 2022.

**2. VCOE**—VCOE granting the request for an extension of the Santa Clara Elementary School District 2021-2022 audit to February 28, 2023, contingent upon the consent of the State

Superintendent of Public Instruction and the consent of the State Controller's Office, received December 14, 2022.

**D. CBO Report**

**E. Classroom Visitation**

**F. Principal's Report**

**1. PTO/SSC Report**—The agendas/minutes are included for the Board's review.

**2. Parent letters**—The principal letters are included for the Board's review.

**G. Enrollment**--There are **55 students enrolled for the 2022-2023 school year; 14 K-1<sup>st</sup>, 15 2<sup>nd</sup>-3<sup>rd</sup>, and 26 4<sup>th</sup>-6<sup>th</sup>.**

**H. Calendar**

**1. January Calendar**

**IV. Action Items**

**A. Approval of Consent Agenda**

Agenda items presented in this section compose the consent agenda and unless removed by the request of a Board member will be approved by the Board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

**1. Minutes of October 19, 2022 regular meeting**

**2. Finance and Purchasing**

**2.1 Monthly Board Report**

**B. Old Business**

**C. New Business**

**1. MOU**—Provision of Special Education Mental Health Services entered into by Ventura County Special Education Local Plan Area (SELPA) and Santa Clara Elementary School District as of 10-26-22, for as needed services. **Recommend discussion/approval.**

**2. Annual Accounting and Five-Year Accounting of Development Fees for Fiscal Year 2021-2022 in the Developer Fee Fund(s)**-According to Government Code Sections 66001 and 66006, the District is making an annual accounting of the funds available to the public for review. **Recommend discussion/approval.**

**3. 1<sup>st</sup> Interim Budget Reports 2022-2023. Recommend discussion/approval.**

**D. Resolutions**

**1. Resolution 22-23-05**-The Adoption of a Fee Justification Study. **Recommend discussion/approval.**

**2. Resolution 22-23-05**-The Increase in School Facilities Fees and Approval of CEQA Exemption. **Recommend discussion/approval.**

**E. Personnel**

**1. Employee #57**-Sondy Training-Extra Hours (2). **Recommend discussion/approval.**

**2. Employee #67** Sondy Training-Extra Hours (3). **Recommend discussion/approval.**

**3. Employee #57** Resignation . **Recommend discussion/approval.**

**4. Position #19**-FTE to be paid 20% Mupu, 35% Briggs, and 45% Santa Clara. **Recommend discussion/approval.**

**V. Adjourn to Executive Session**

**In accordance with the posted agenda, the Board might wish to adjourn to closed session during the course of the meeting to consider the topics indicated below:**

**\*Personnel (Govt. Code Section 54957)**

**\*Collective Bargaining (Govt. Code Section 3549.1)**

**\*Discipline (Ed. Code Sections 35146 and 48918(c))**

**\*Litigation (Govt. Code 54956.9)**

**\*Real Property (Govt. Code Section 54956.8)**

**VI. Return From Executive Session**

**VII. Advance Planning**

**A. Suggested Agenda Items**

**1. Public DOC Lottery for the 2023-24 School Year**

**B. Future Meeting Dates**

**The next regular meeting is scheduled January 18, 2023 at 3:00 p.m.**

**VIII. Adjournment**