

**SANTA CLARA ELEMENTARY SCHOOL DISTRICT
BOARD OF EDUCATION
20030 E. TELEGRAPH ROAD
SANTA PAULA, CA. 93060**

**OFFICIAL MINUTES
REGULAR BOARD MEETING**

August 19, 2020

3:00 p.m.

Santa Clara Schoolhouse

I. Preliminary

A. Call to Order—The meeting was called to order at 3:14 p.m. by Board President, Lynne Peterson.

B. Flag Salute

C. Roll Call

Board: **President: Lynne Peterson--Present**
 Clerk: Deann Hobson--Present
 Member: Jason Duque—Present via Zoom

CBO: Tami Peterson--Present

Teacher/Principal: Kari Skidmore--Present

D. Welcome Guests

E. Emergency Additions to the Agenda

IV. Action Items

B. Old Business

1. Five Point (Newhall Ranch)—Receipt of check in the amount of \$29,000.

F. Approval of Agenda

**Moved, seconded (Hobson/Duque), and unanimously carried to approve the agenda.
(Duque-aye, Hobson-aye, Peterson-aye) 3-0**

II. Public Hearing

III. Information Items

A. Other Parties Desiring to Address the Board

Individuals wishing to address the Board on non-agenda items may request permission from the Board President to speak on non-agenda items. When the board opens discussion to the public on any individual item, members of the audience are welcome to address the board on this item. Please identify yourself when recognized. Three (3) minutes are allotted to each speaker. A maximum of twenty (20) minutes may be allotted to each subject. No oral presentation shall include charges or complaints against any employee of the district, regardless of whether or not the employee is identified in the presentation by name or by another reference, which tends to identify. Charges or complaints of any employee of the district shall be made in writing to the Superintendent or Designee or President of the Board of Trustees. Persons with disabilities requiring special accommodations should contact the school's office prior to the meeting.

B. Board Members Unscheduled Items

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.

C. Correspondence

1. Notice of Availability of a Draft Supplemental EIR-Toland Optimization Plan
received 7-24-20 from Rincon Consultants, Inc.

D. CBO Report

E. Classroom Visitation

F. Principal's Report

1. **Staff Development 2020-21**—The principal will share the Simple K12 professional development platform for the 2020-21 school year.
2. **Williams Uniform Complaints**—The quarterly report was submitted to the VCOE for July of 2020 as per Ed. Code 35186.
4. **PTO/SSC Report**—The agendas/minutes are included for the Board's Review.
5. **Parent letters**—The principal letters that have been sent to date are included.

G. Enrollment— There are 57 students enrolled for the 2020-21 school year; 15 K-1st, 18 2nd-3rd, and 24 4th-6th.

H. Calendar

1. **September Calendar**

IV. Action Items

A. Approval of Consent Agenda

Agenda items presented in this section compose the consent agenda and unless removed by the request of a Board member will be approved by the Board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. **Minutes of June 17, 2020 regular meeting and July 29 special meeting**
2. **Finance and Purchasing**
2.1 Monthly Board Report-June 2020

Moved, seconded (Hobson/Peterson), and unanimously carried to approve the Consent Agenda. (Duque-aye, Hobson-aye, Peterson-aye) 3-0

B. Old Business

1. **Five Point (Newhall Ranch)**--Receipt of check in the amount of \$29,000. **Recommend discussion/approval.**

Moved, seconded (Peterson/Hobson), and unanimously carried to approve the deposit of the Five Point check. (Duque-aye, Hobson-aye, Peterson-aye) 3-0

C. New Business

1. **Review, discussion, and approval of the Goals and Objectives 2020-21**—The Goals and Objectives will be discussed and developed by the Board. **Recommend discussion/approval**

Moved, seconded (Hobson/Peterson), and unanimously carried to approve the Goals and Objectives 2020-21. (Duque-aye, Hobson-aye, Peterson-aye) 3-0

2. **Review, discussion, and approval of the 2019-20 Unaudited Actuals**
Education Code 41023 & 42100 requires that on or before September 15, the governing board of each school district shall approve, on a form prescribed by the Superintendent of Public Instruction, an annual statement of all receipts and expenditures of the district for the preceding fiscal year and shall file the statement with the county superintendent of schools. The attached report has been prepared using the required guidelines. **Recommend discussion/approval.**

Moved, seconded (Hobson/Peterson), and unanimously carried to approve the 2019-20 Unaudited Actuals. (Duque-aye, Hobson-aye, Peterson-aye) 3-0

3. **2020-21 Ergonomics Program**—Check in the amount of \$500 received 8-3-20 from VCSSFA. **Recommend discussion/approval.**

Moved, seconded (Peterson/Duque), and unanimously carried to approve the 2020-21 Ergonomics Program. (Duque-aye, Hobson-aye, Peterson-aye) 3-0

- 4. Annual Statement of Need—30 Day Substitute Teaching Permit. Recommend discussion/approval.**

Moved, seconded (Hobson/Peterson), and unanimously carried to approve the Annual Statement of Need. (Duque-aye, Hobson-aye, Peterson-aye) 3-0

- 5. 2020 Local Agency Biennial Notice—The biennial review examines current programs to ensure that the agency's code includes disclosure by agency officials who participate in making governmental decisions. Recommend discussion/approval.**

Moved, seconded (Peterson/Duque), and unanimously carried to approve the 2020 Local Agency Biennial Notice. (Duque-aye, Hobson-aye, Peterson-aye) 3-0

- 6. Agreement for Psychological and Speech Services with the Ventura County Office of Education for 2020-21. Recommend discussion/approval.**

Moved, seconded (Hobson/Peterson), and unanimously carried to approve the Agreement for Psychological and Speech Services. (Duque-aye, Hobson-aye, Peterson-aye) 3-0

- 7. Memorandum of Agreement—Agreement between the Ventura County Behavioral Health and Santa Clara for Educational Support Services, 8/1/20-6/30/21. Recommend discussion/approval.**

Moved, seconded (Peterson/Duque), and unanimously carried to approve the Memorandum of Agreement. (Duque-aye, Hobson-aye, Peterson-aye) 3-0

- 8. 2020-21 Agreement for Professional Services—Agreement for legal advice and counseling services on an as needed basis, 7/1/20-6/30/21. Recommend discussion/approval.**

Moved, seconded (Hobson/Peterson), and unanimously carried to approve the 2020-21 Agreement for Professional Services. (Duque-aye, Hobson-aye, Peterson-aye) 3-0

- 9. 2020-21 Consolidated Application and Reporting System (CARS). Recommend discussion/approval.**

Moved, seconded (Hobson/Peterson), and unanimously carried to approve the 2020-21 Consolidated Application and Reporting System (CARS). (Duque-aye, Hobson-aye, Peterson-aye) 3-0

- 10. Teacher/Principal Contract—Renewal of contract for term of 3 years, 7/1/20-6/30/23. Recommend discussion/approval.**

Moved, seconded (Hobson/Peterson), and unanimously carried to approve the Teacher/Principal Contract. (Duque-aye, Hobson-aye, Peterson-aye) 3-0

- 11. Portable Classroom Project—Estimated cost for an additional classroom. Recommend discussion/approval.**

Board had discussion/no action was taken. Board directed Teacher/Principal, Kari Skidmore, to do further research.

D. Resolutions

1. Resolution #20-21-01—The Gann Limit

School agencies must perform Gann Limit Calculations because they are a constitutional requirement. Also, it is important that school agencies do these calculations to identify how much state aid counts toward the agency's Gann Limit, so that the State of California knows how much state aid counts toward its own Gann Limit. **Recommend approval**

Moved, seconded (Hobson/Duque), and unanimously carried to approve Resolution #20-21-01—The Gann Limit. (Duque-aye, Hobson-aye, Peterson-aye) 3-0

E. Personnel

- 1. Instructional Aide Position #13—**Ratify the hiring of Alexandra Fike for the position. **Recommend approval.**
- 2. Instructional Aide Position #9—**Ratify the hiring of Chantee Santiago for the position. **Recommend approval.**
- 3. Music Instructor Position #11/Substitute Teacher --**Ratify the hiring Elizabeth Frey for the positons. **Recommend approval**

Moved, seconded (Hobson/Peterson), and unanimously carried to approve Positions #13, 9, and 11. (Duque-aye, Hobson-aye, Peterson-aye) 3-0

- 4. Stipend for Employee #62 for Distance Learning. Recommend discussion/approval.**
- 5. Stipend for Employee #50 for Distance Learning. Recommend discussion/approval.**

Moved, seconded (Duque/Hobson), and unanimously carried to approve the Stipends for Employees #62 and 50. (Duque-aye, Hobson-aye, Peterson-aye) 3-0

- 6. Stipend for Employee #5 for Reopening Plans. Recommend discussion/approval.**

Moved, seconded Hobson/Peterson), and unanimously carried to approve the Stipend for Employee #5. (Duque-aye, Hobson-aye, Peterson-aye) 3-0

V. Adjourn to Executive Session

In accordance with the posted agenda, the Board might wish to adjourn to closed session during the course of the meeting to consider the topics indicated below:

***Personnel (Govt. Code Section 54957)**

***Collective Bargaining (Govt. Code Section 3549.1)**

***Discipline (Ed. Code Sections 35146 and 48918(c))**

***Litigation (Govt. Code 54956.9)**

***Real Property (Govt. Code Section 54956.8)**

Adjourn to Executive Session under Personnel (Govt. Code Section 54957) to consider the status of the goals and objectives for Teacher/Principal, Kari Skidmore.

VI. Return From Executive Session

VII. Advance Planning

A. Suggested Agenda Items

- 1. Public Hearing—Regarding the Sufficiency and Insufficiency of Instructional Materials 2020-21**
- 2. Public Hearing—Learning Continuity and Attendance Plan 2020-21**

B. Future Meeting Dates

The next regular meeting is scheduled for September 23, 2020. Public Hearings

A special meeting is scheduled for September 23, 2020. Learning Continuity and Attendance Plan 2020-21Adoption

VIII. Adjournment

**Moved, seconded (Peterson/Hobson), and unanimously carried to adjourn at 4:35 p.m.
(Duque-aye, Hobson-aye, Peterson-aye) 3-0**